



Blanket Purchase Order B002658

Supplier Details:

Company Albion Staffing Solutions
Contact Steve Ramirez
Address 1749 North University Drive
Pembroke Pines, FL 33024

Submit your response to:

Company City of Hollywood, FL - HR Administration
Contact
Address

Phone
Fax
E-mail

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering a Blanket Order with your Company based on the following:
COOP Contract Coop#13-D-140F C.S.



Blanket Purchase Order B002658

Agreement	B002658
Agreement Date	12/03/2014
Change Order	7
Change Order Date	12/03/2014
Revision	5
Agreement Amount	161,443.75 USD

VENDORS MUST INCLUDE THE CITY'S PURCHASE ORDER NUMBER ON ALL INVOICES. PLEASE SUBMIT ALL INVOICES TO ACCOUNTSPAYABLE@HOLLYWOODFL.ORG.

OR
Mail To

City of Hollywood
Accounts Payable, Room 119
P.O. Box 229045
Hollywood, FL 33022-9045

Supplier **Albion Staffing Solutions**
1749 North University Drive
Pembroke Pines, FL 33024

Notes

Customer Account Number	Supplier Number	Payment Terms	Freight Terms	FOB
	28898	Immediate	None	Destination
	Start Date	End Date	Shipping Method	
	10/15/2014	12/30/2019		

Initial Award Term

First Renewal Period

Second Renewal Period

Third Renewal Period

Fourth Renewal Period

Attachments

Type	File Name or URL	Title	Description
File	RE Admin Temp Staffing Service request IT_12_20_18.dotx.msg	Tia Perry - B002658	RE Admin Temp Staffing Service
File	PR-19-250.pdf	PR-19-250.pdf	City Manager Memo

Line	Item	UOM	Price	Expiration Date
1	Temporary employment services Group b blue collar 1.equipment operator ii \$13.20 unit price per hour Location: City Manager's office (2 day laborers for 8 hours each) Ref:southeast florida governmental Purchasing cooperative group	Hour	13.20	
	Supplier Item			
	Notes	Temporary employment services Group b blue collar 1.equipment operator ii \$13.20 unit price per hour Location: City Manager's office (2 day laborers for 8 hours each) Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp		

Line	Item	UOM	Price	Expiration Date				
<div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>					Type	File Name or URL	Title	Description
Type	File Name or URL	Title	Description					
2	Temporary employment services Group b white collar 1.sr. office assistant (renee hardemon) Start date: 11/14/16 End date: 05/18/17 (judith mentor) Start date: 11/14/16 End date: 03/09/17 (emily zambrana) Start date: 03/13/1	Hour	14.11					
<div>Supplier Item</div> <div>Notes</div> Temporary employment services Group b white collar 1.sr. office assistant (renee hardemon) Start date: 11/14/16 End date: 05/18/17 (judith mentor) Start date: 11/14/16 End date: 03/09/17 (emily zambrana) Start date: 03/13/17 End date: 08/10/17 Unit price per hour - \$14.11 Location: - Development services/building Start date: 11/14/16 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs) emp								
<div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>					Type	File Name or URL	Title	Description
Type	File Name or URL	Title	Description					
3	Temporary employment services Group b white collar 1. senior office assistant \$14.11 unit price per hour Location:public utilities/ecsd Tanisha st. louis Start date: 12/1/16 End date: 02/16/17 (10 hour work day) New assignmen	Hour	14.11					
<div>Supplier Item</div> <div>Notes</div> Temporary employment services Group b white collar 1. senior office assistant \$14.11 unit price per hour Location:public utilities/ecsd Tanisha st. louis Start date: 12/1/16 End date: 02/16/17 (10 hour work day) New assignment: Start date: 3/20/17 End date: 06/08/17 Takeisha williams Start date: 06/12/17 End date: 09/28/17 (revised 07/24/17) Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp								
<div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>					Type	File Name or URL	Title	Description
Type	File Name or URL	Title	Description					
4	Temporary employment services Group b white collar 1. principal office assistant \$12.47 unit price per hour Location:public utilities/ecsd Maria brittain Start date: 11/28/16 Max hours - 10 hours Ref:southeast florida governm	Each	12.47					

Line	Item	UOM	Price	Expiration Date				
<div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1. principal office assistant \$12.47 unit price per hour Location:public utilities/ecsd Maria brittain Start date: 11/28/16 Max hours - 10 hours Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div>								
<div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>					Type	File Name or URL	Title	Description
Type	File Name or URL	Title	Description					
5	Temporary employment services Group b white collar 1. senior office assistant \$14.11 unit price per hour Location: public utilities - Utility billing Caitlin diamante Start date: 3/13/17 End date: 08/17/2017 Ref:southeast flori	Hour	14.11					
<div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1. senior office assistant \$14.11 unit price per hour Location: public utilities - Utility billing Caitlin diamante Start date: 3/13/17 End date: 08/17/2017 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div>								
<div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>					Type	File Name or URL	Title	Description
Type	File Name or URL	Title	Description					
6	Temporary employment services Group b white collar 1.senior office assistant Nathalie jones Unit price per hour - \$14.11 Start date: 3/27/17 End date: 9/21/17 Revised 10/24/17 Location:underground utilities Ref:southeast florid	Hour	14.11					
<div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1.senior office assistant Nathalie jones Unit price per hour - \$14.11 Start date: 3/27/17 End date: 9/21/17 Revised 10/24/17 Location:underground utilities Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div>								
<div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>					Type	File Name or URL	Title	Description
Type	File Name or URL	Title	Description					
7	Temporary employment services Group b white collar 1.senior office assistant Shanreeka hall Unit price per hour Location:underground utilities Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-	Hour	13.44					

Line	Item	UOM	Price	Expiration Date				
	140f (city of cora							
	<div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1.senior office assistant Shanreeka hall Unit price per hour Location:underground utilities Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div>							
	<div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>				Type	File Name or URL	Title	Description
Type	File Name or URL	Title	Description					
8	Temporary employment services Group b white collar 1.senior office assistant Maria benway Unit price per hour Location:engineering support Services Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of	Hour	13.44					
	<div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1.senior office assistant Maria benway Unit price per hour Location:engineering support Services Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div>							
	<div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>				Type	File Name or URL	Title	Description
Type	File Name or URL	Title	Description					
9	Temporary employment services Group b white collar 1.senior office assistant Edwige larsen Unit price per hour Location:sssd start date:12/29/14 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of c	Hour	13.44					
	<div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1.senior office assistant Edwige larsen Unit price per hour Location:sssd start date:12/29/14 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div>							
	<div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>				Type	File Name or URL	Title	Description
Type	File Name or URL	Title	Description					
10	Temporary employment services Group b white collar 1.accounting assistant (britto) Unit price per hour Location:public utilities -	Hour	17.50					

Line	Item	UOM	Price	Expiration Date				
	<div>Utility billing - city hall Start date:01/05/15 Ref:southeast florida governmental Purchasing cooper</div> <div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1.accounting assistant (brito) Unit price per hour Location:public utilities - Utility billing - city hall Start date:01/05/15 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div> <div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>	Type	File Name or URL	Title	Description			
Type	File Name or URL	Title	Description					
11	<div>Temporary employment services Group b white collar 1.accounting assistant (mcdonald) Unit price per hour Location:public utilities - Utility billing - wwtp ist floor Start date:02/04/15 Ref:southeast florida governmental Purchasi</div> <div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1.accounting assistant (mcdonald) Unit price per hour Location:public utilities - Utility billing - wwtp ist floor Start date:02/04/15 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div> <div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>	Type	File Name or URL	Title	Description	Hour	17.50	
Type	File Name or URL	Title	Description					
12	<div>Temporary employment services Group b white collar 1.accounting assistant (dalina roberts) Unit price per hour Location:public utilities - Utility billing - city hall - room 103 Start date:02/20/15 Ref:southeast florida governm</div> <div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1.accounting assistant (dalina roberts) Unit price per hour Location:public utilities - Utility billing - city hall - room 103 Start date:02/20/15 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div> <div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>	Type	File Name or URL	Title	Description	Hour	17.50	
Type	File Name or URL	Title	Description					
13	<div>Temporary employment services Group b white collar 1.senior office assistant \$13.44 unit price</div>	Hour	13.44					

Line	Item	UOM	Price	Expiration Date				
	<div>per hour Location:information technology - Communications Amelia sawyer Ref:southeast florida governmental Purchasing cooperative grou</div> <div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1.senior office assistant \$13.44 unit price per hour Location:information technology - Communications Amelia sawyer Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div> <div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>	Type	File Name or URL	Title	Description			
Type	File Name or URL	Title	Description					
14	<div>Temporary employment services Group b white collar 1.senior office assistant \$13.44 unit price per hour Location:information technology - Communications Tenae grant Ref:southeast florida governmental Purchasing cooperative group</div> <div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1.senior office assistant \$13.44 unit price per hour Location:information technology - Communications Tenae grant Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div> <div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>	Type	File Name or URL	Title	Description	Hour	13.44	
Type	File Name or URL	Title	Description					
15	<div>Temporary employment services Group a blue collar Equipment operator ii Unit price per hour Moving services Location:office of public affairs Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral</div> <div><div>Supplier Item</div><div>NotesTemporary employment services Group a blue collar Equipment operator ii Unit price per hour Moving services Location:office of public affairs Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div> <div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>	Type	File Name or URL	Title	Description	Hour	13.20	
Type	File Name or URL	Title	Description					
16	<div>Temporary employment services</div>	Hour	13.20					

Line	Item	UOM	Price	Expiration Date							
	<p>Group b blue collar 1.equipment operator ii \$13.20 unit price per hour Location:office of public affairs Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Spring</p> <p>Supplier Item .</p> <p>Notes Temporary employment services Group b blue collar 1.equipment operator ii \$13.20 unit price per hour Location:office of public affairs Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</p> <table><tr><th colspan="4">Attachments</th></tr><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>	Attachments				Type	File Name or URL	Title	Description		
Attachments											
Type	File Name or URL	Title	Description								
17	<p>Temporary employment services Group b white collar 1.accounting assistant (dalina roberts) Unit price per hour Location:public utilities - Utility billing - city hall - room 103 Start date:02/20/15 extension 10/05/15 Ref:southe</p> <p>Supplier Item .</p> <p>Notes Temporary employment services Group b white collar 1.accounting assistant (dalina roberts) Unit price per hour Location:public utilities - Utility billing - city hall - room 103 Start date:02/20/15 extension 10/05/15 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</p> <table><tr><th colspan="4">Attachments</th></tr><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>	Attachments				Type	File Name or URL	Title	Description	Hour	18.37
Attachments											
Type	File Name or URL	Title	Description								
18	<p>Temporary employment services Group b white collar 1.sr. office assistant (amy zuniga) Unit price per hour Location:office of the city Clerk/records & archives - city Hall - annex building Start date:10/19/15 Max hours increase</p> <p>Supplier Item .</p> <p>Notes Temporary employment services Group b white collar 1.sr. office assistant (amy zuniga) Unit price per hour Location:office of the city Clerk/records & archives - city Hall - annex building Start date:10/19/15 Max hours increased 022316 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</p> <table><tr><th colspan="4">Attachments</th></tr><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>	Attachments				Type	File Name or URL	Title	Description	Hour	14.11
Attachments											
Type	File Name or URL	Title	Description								

Line	Item	UOM	Price	Expiration Date				
19	Temporary employment services Group b white collar 1.sr. office assistant (yvette fontanez) Unit price per hour Location:public utilities - Administration - WWTP Start date:10/26/15 Ref:southeast florida governmental Purchasing	Hour	14.11					
<div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1.sr. office assistant (yvette fontanez) Unit price per hour Location:public utilities - Administration - WWTP Start date:10/26/15 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div>								
<div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>					Type	File Name or URL	Title	Description
Type	File Name or URL	Title	Description					
20	Temporary employment services Group b white collar 1.senior office assistant \$14.11 unit price per hour Location:information technology Claretha kimba Start date: 11/23/15 Max hours increased 2/19/16 Ref:southeast florida gov	Hour	14.11					
<div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1.senior office assistant \$14.11 unit price per hour Location:information technology Claretha kimba Start date: 11/23/15 Max hours increased 2/19/16 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div>								
<div>Attachments</div> <table><tr><th>Type</th><th>File Name or URL</th><th>Title</th><th>Description</th></tr></table>					Type	File Name or URL	Title	Description
Type	File Name or URL	Title	Description					
21	Temporary employment services Group b white collar 1.office assistant \$12.47 unit price per hour Location:public utilities/ecsd Faye latson Start date: 04/25/16 Max hours increased 2/19/16 Ref:southeast florida governmental P	Hour	12.47					
<div><div>Supplier Item</div><div>NotesTemporary employment services Group b white collar 1.office assistant \$12.47 unit price per hour Location:public utilities/ecsd Faye latson Start date: 04/25/16 Max hours increased 2/19/16 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp</div></div>								

Line	Item	UOM	Price	Expiration Date
	Attachments			
	Type	File Name or URL	Title	Description
23	Temporary employment services Group b white collar 1.accounting clerk 1 (alicia hayes hill) Unit price per hour Location:public utilities - Utility billing - city hall - room 103 Start date:08/15/16 - 11/10/16 Maximum hours = 5	Hour	15.75	
	Supplier Item .			
	Notes Temporary employment services Group b white collar 1.accounting clerk 1 (alicia hayes hill) Unit price per hour Location:public utilities - Utility billing - city hall - room 103 Start date:08/15/16 - 11/10/16 Maximum hours = 520 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp			
	Attachments			
	Type	File Name or URL	Title	Description
24	Temporary employment services Overtime Group b white collar 1.assistant Unit price per hour Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp	Hour	26.13	
	Supplier Item .			
	Notes Temporary employment services Overtime Group b white collar 1.assistant Unit price per hour Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp			
	Attachments			
	Type	File Name or URL	Title	Description
26	Temporary employment services Group b white collar 1.senior office assistant \$14.11 unit price per hour prior To 10/15/2017 \$14.67 unit price per hour after 10/15/2017 Location:mayor & commissioners Office Jennifer vega Start d	Hour	14.11	
	Supplier Item .			
	Notes Temporary employment services Group b white collar 1.senior office assistant \$14.11 unit price per hour prior To 10/15/2017 \$14.67 unit price per hour after 10/15/2017 Location:mayor & commissioners Office Jennifer vega Start date: 10/02/2017 Max hours 80 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp Added 09/28/2017			

Line	Item	UOM	Price	Expiration Date
Attachments				
Type	File Name or URL	Title	Description	
27	Temporary employment services Group b white collar 1.senior office assistant \$14.11 unit price per hour prior To 10/15/2017 \$14.67 unit price per hour after 10/15/2017 Location:mayor & commissioners Office Andrea cook Start dat	Hour	14.11	
Supplier Item .				
Notes Temporary employment services Group b white collar 1.senior office assistant \$14.11 unit price per hour prior To 10/15/2017 \$14.67 unit price per hour after 10/15/2017 Location:mayor & commissioners Office Andrea cook Start date: 10/02/2017 Max hours 80 Ref:southeast florida governmental Purchasing cooperative group Contract#13- d-140f (city of coral Springs)emp Added 09/28/2017				
Attachments				
Type	File Name or URL	Title	Description	
28	Temporary employment services Group b white collar 1.senior office assistant \$14.67 unit price per hour after 10/15/2017 Location:mayor & commissioners Office Jennifer vega Start date: 10/02/2017 Max hours 160 Ref:southeast f	Hour	14.67	
Supplier Item .				
Notes Temporary employment services Group b white collar 1.senior office assistant \$14.67 unit price per hour after 10/15/2017 Location:mayor & commissioners Office Jennifer vega Start date: 10/02/2017 Max hours 160 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp Added 09/28/2017				
Attachments				
Type	File Name or URL	Title	Description	
29	Temporary employment services Group b white collar 1.senior office assistant \$14.67 unit price per hour after 10/15/2017 Location:mayor & commissioners Office Andrea cook Start date: 10/02/2017 Max hours 160 Ref:southeast flo	Hour	14.67	
Supplier Item .				

Line	Item	UOM	Price	Expiration Date
	<div><div>Notes</div><div>Temporary employment services Group b white collar 1.senior office assistant \$14.67 unit price per hour after 10/15/2017 Location:mayor & commissioners Office Andrea cook Start date: 10/02/2017 Max hours 160 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp Added 09/28/2017</div></div>			
Attachments				
Type	File Name or URL	Title	Description	
30	Temporary employment services Group b white collar 1.senior office assistant \$14.67 unit price per hour after 10/15/2017 Location:building division Aura Andrade Megan Vila filling in for aura From July 7th, 2018 to February 1,2019.	Hour	14.67	
	<div><div>Supplier Item</div><div>Notes</div><div>Temporary employment services Group b white collar 1.senior office assistant \$14.67 unit price per hour after 10/15/2017 Location:building division Aura andrade Megan vila filling in for aura From july 7th, 2018 to February 1,2019 Start date: 11/02/2017 Max hours 1664 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp Added 11/02/2017</div></div>			
Attachments				
Type	File Name or URL	Title	Description	
31	Temporary employment services Group b white collar 1.senior office assistant \$14.67 unit price per hour Location:budget office Nathalie Thomas Start date: 02/12/2018 through FY2019 Max hours 730 Ref:southeast Florida govern	Hour	14.67	
	<div><div>Supplier Item</div><div>Notes</div><div>Temporary employment services Group b white collar 1.senior office assistant \$14.67 unit price per hour Location:budget office Nathalie Thomas Start date: 02/12/2018 through FY19 Max hours 730 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs) Emp Added 02/12/2018</div></div>			
Attachments				
Type	File Name or URL	Title	Description	
32	Temporary employment services Group b white collar 1.senior office assistant \$14.67 unit price per hour Location:public Utilities/administration Yvonne naravan Start date: 04/04/2018	Hour	14.67	

Line	Item	UOM	Price	Expiration Date
	Max hours 320 Ref:southeast florida gove			
	Supplier Item .			
	Notes Temporary employment services Group b white collar 1.senior office assistant \$14.67 unit price per hour Location:public Utilities/administration Yvonne narayan Start date: 04/04/2018 Max hours 320 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp Added 04/11/2018			
	Attachments			
	Type	File Name or URL	Title	Description
33	Temporary employment services Group b white collar 1.senior office assistant \$14.67 unit price per hour Location:public Utilities/engineering and Construction services division Yvonne narayan Start date: 07/02/2018 End date: 10	Hour	14.67	
	Supplier Item .			
	Notes Temporary employment services Group b white collar 1.senior office assistant \$14.67 unit price per hour Location:public Utilities/engineering and Construction services division Yvonne narayan Start date: 07/02/2018 End date: 10/24/2018 Max hours 814.3967 Ref:southeast florida governmental Purchasing cooperative group Contract#13-d-140f (city of coral Springs)emp Revised 07/02/2018			
	Attachments			
	Type	File Name or URL	Title	Description
34	Sr. office assistant Glendora brown Start date: 07/25/2018 End date: 09/27/2018	Hour	14.67	
	Supplier Item .			
	Notes Sr. office assistant Glendora brown Start date: 07/25/2018 End date: 09/27/2018			
	Attachments			
	Type	File Name or URL	Title	Description
35	Temporary employment services Group b white collar Senior Office Assistant (Tia Perry) Start date: 1/14/19 - End date: 1/19/19 (Tia Perry) Location: IT Services Ref:southeast Florida governmental Purchasing cooperative group	Hour	14.67	



Blanket Purchase Order B002658

Line	Item	UOM	Price	Expiration Date
Attachments				
Type	File Name or URL	Title	Description	

TERMS AND CONDITIONS

The following Terms and Conditions are applicable to this order entered into by and between the City of Hollywood (referred to as Buyer) and Vendor (referred to as Seller).

MODIFICATIONS

This purchase order form and any other document pertaining to this transaction which has been acknowledged in writing by the Director is a complete and exclusive statement of this order. Accordingly no modification or amendment shall be binding upon the Buyer unless signed by the Director. The City Attorney has approved these standard terms and conditions as to form and legality. Accordingly no modification of these terms and conditions shall be binding upon buyer unless they are endorsed and approved by the City Attorney. In the event of a conflict between these terms and conditions and any other document pertaining to the transaction covered by this order, these terms and conditions shall prevail.

ASSIGNMENT

Any assignment of this order or the performance of work hereunder, in whole or in part, is prohibited.

EXCUSABLE DELAYS

The Buyer may grant additional time for any delay or failure to perform hereunder if the delay will not adversely impact the best interests of the Buyer and is due to causes beyond the control of to Seller. Such grant must be in writing and made part of the order.

DEFAULT

In the event of default by the Seller, Buyer may procure the articles or services covered by this order from other sources and hold to Seller responsible for any excess costs occasioned thereby, in addition to all other available remedies at law or equity.

TERMINATION

Buyer, acting through its City Manager or his/her designee, reserves the right to terminate this order In whole or in part for default (a) if Seller fails to perform In accordance with any of the requirements of this order or (b) If Seller becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Seller under any State or Federal Law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to Buyer except for completed Items delivered and accepted by the Buyer. Seller, will be liable for excess costs of reprourement.

F.O.B.

In those cases where F O.B. point is not Destination, Seller is required to prepay freight charges and list separately on invoice. Collect shipments will not be accepted.

TERMS

By accepting this order, the Seller agrees that payment terms shall be Net 30 unless otherwise stated.

INVOICING

Seller must render original invoice to the City of Hollywood, Department of Financial Services, P.O. Box 229045, Hollywood, Florida 33022-9045.

TAX

The City of Hollywood is exempt from Federal and State taxes for tangible personal property. Sellers doing business with the City, which are not otherwise exempt, shall not be exempt from paying sales tax to their suppliers for materials to fulfill contractual obligations with the City, nor shall any Seller be authorized to use the City Tax Exemption Number in securing such materials.

RESPONSIBILITY

Responsibility will not be accepted for any goods delivered or services performed unless covered by a duly signed and authorized City of Hollywood order, issued by the Procurement Services Division.

ACCEPTANCE

Seller's acceptance of this order will be presumed unless Seller acknowledges exception, in writing, to Buyer within ten (10) calendar days after date of order.

DELIVERIES

Deliveries are to be made during the hours of 7:30 a.m. to 4:00 p.m. Monday through Friday, excluding holidays, unless otherwise stipulated. Seller shall notify the Buyer of deliveries that require special handling and/or assistance for off-loading. Failure to notify the Buyer concerning this type of delivery will result in the billing to Seller of any add-on redelivery, storage or handling charges.

INSPECTION

All Commodities delivered on this order are subject to inspection upon receipt by a representative of the Buyer. All rejected



Blanket Purchase Order B002658

commodities shall remain the property of the Seller and will be returned at the Seller's expense.

QUANTITIES

Quantities specified in the order cannot be changed without Buyer approval. Goods shipped in excess of quantity designated may be returned at the Seller's expense.

PAYMENT CHANGES

Payments will be made only to the company and address as set forth on order unless the Seller has requested a change thereto on official company letterhead, signed by an authorized officer of the company.

ANTI-DISCRIMINATION

Sellers doing business with the Buyer are prohibited from discriminating against any employee, applicant or client because of race, creed, color, national origin, sex or age with regard to but not limited to the following: employment practices, rates of pay or other compensations, methods and training selection.

UNIFORM COMMERCIAL CODE

Florida law, including without limitation the Uniform Commercial Code (Chapter 670 – 680, Florida Statutes), shall apply to and supplement the terms and conditions of this order. Venue shall lie in a court of competent jurisdiction in Broward County, Florida.

LEGAL RESPONSIBILITY

By accepting this order, Seller understands and agrees that the items covered herein, or services to be rendered, shall be manufactured, sold or performed in compliance with applicable Federal, State, County and Local laws, ordinances, rules and regulations. Lack of knowledge by the Seller shall in no way be a cause for relief from responsibility.

LIABILITY - COPYRIGHT/PATENT/TRADEMARK

Seller shall save and hold harmless Buyer, its officers, employees and agents from liability for infringement of any United States patent, trademark or copyright for or on account of the use of any product sold to Buyer or used in the performance of this order.

INDEMNIFICATION

Seller shall indemnify, hold harmless and defend Buyer, its officers, employees and agents from and against any and all claims, damages, liability, judgments or causes of action, including costs, expenses and attorney fees, incurred as a result of any error, omission or negligent act by the Seller, its officers, employees, agents, subcontractors or assignees arising out of this order.

OCCUPATIONAL SAFETY AND HEALTH

Seller must comply with requirements under Chapter 442, Florida Statutes, that any toxic substance delivered as a part of this order must be accompanied by a Materials Safety Data Sheet (M.S.D.S.).

REPRESENTATIVE

All parties to this order agree that the representatives named herein are, in fact, bonafide and possess full and complete authority to bind said parties.

PUBLICITY

No endorsement by the City of the product and/or service will be used by Seller in any way, manner or form in product literature or advertising.

INSURANCE

The Seller of services must have secured and maintained the required amount of \$1,000,000 general and \$500,000 automobile liability limits and must list the City as an additional insured of this coverage. The Seller must have worker's compensation coverage as required by law. Any exception to the above stated limits or other requirements must be endorsed and approved by the City of Hollywood Risk Manager.

Signature: Paul A. Bassar
Director of Procurement & Contract Compliance