

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 1, 2019

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Purchase Orders with Goodyear Auto Service, Fleet Tire Truck and Auto, and Boulevard Tire Center for the purchase of tires and related services

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Public Works
- 2) Type of Agreement – Purchase Orders
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback. Florida Sheriff's Association Bid No. FSA19-TRS21.0.** Section 38.40(C)(5) of the City's Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract:
 - a) initial – two years
 - b) renewals (if any) – two additional one year renewal terms.
 - c) who exercises option to renew – both parties.
- 5) Contract Amount – In an annual estimated amount of \$300,000.00.
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Vendor will provide insurance and indemnify City.

8) Scope of Services – Goodyear Auto Service, Fleet Tire Truck and Auto, and Boulevard Tire Center will provide tires and related services for the City's Fleet Maintenance Division, Police Department, and Fire Rescue & Beach Safety's Fleet Maintenance garage.

9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager