

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members **DATE:** October 8, 2019
FROM: Douglas R. Gonzales, General Counsel
SUBJECT: Proposed Agreement with Brandano Displays, Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – CRA
- 2) Type of Agreement – Contract
- 3) Method of Procurement (RFP, bid, etc.) – RFP-4619-19-JE
- 4) Term of Contract:
 - a) initial – Two year period
 - b) renewals (if any) – Three additional one year periods
 - c) who exercises option to renew – Mutual agreement of the parties
- 5) Contract Amount – Estimated annual amount of \$150,000.00
- 6) Termination Rights – Either party may terminate for cause. City may terminate without cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
- 8) Scope of Services – Contract shall design, install, service, remove and store holiday décor for the Beach and Downtown CRA districts.
- 9) Other Significant Provisions: n/a

cc: Jorge Camejo, Executive Director for the CRA