CITY OF HOLLYWOOD INTEROFFICE MEMORANDUM

- TO: Mayor and Commissioners DATE: August 27, 2019
- **FROM:** Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Blanket Purchase Order with Polydne, Inc. for the purchase of dry polymer chemical supply services.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved Dept. of Public Utilities
- 2) Type of Agreement Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) Bid No. F-2616-19-RL
- 4) Term of Contract:
 a) initial three years
 b) renewals (if any) yes, two additional one year periods.
 c) who exercises option to renew mutual.
- 5) Contract Amount Estimated annual amount of \$184,000.00.
- 6) Termination Rights with or without cause.
- 7) Indemnity/Insurance Requirements Yes, pursuant to BPO terms and conditions.
- 8) Scope of Services Vendor will dry polymer chemical supply services.
- 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager