



# CITY OF HOLLYWOOD

Surveying and Mapping Consulting Services to the  
CRA Phase IV Streetscape & A1A  
RFQ #: BCRA 19-001

Donald A. Spicer  
KCI Technologies, Inc.  
6500 North Andrews Avenue | Fort Lauderdale, Florida 33309  
Phone: (954) 776-1616 | Fax: (954) 771-7690



August 27, 2019





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## SECTION ONE

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# LETTER OF TRANSMITTAL



# LETTER OF TRANSMITTAL



ENGINEERS • PLANNERS • SCIENTISTS • CONSTRUCTION MANAGERS

6500 North Andrews Avenue • Fort Lauderdale, FL 33309 • Phone 954-776-1616 • Fax 954-771-7690

August 27th, 2019

City of Hollywood  
Office of the City Clerk  
2600 Hollywood Boulevard, Room 221  
Hollywood, Florida 33020

**Re: Solicitation BCRA 19-001  
Request for Qualifications (RFQ) To Provide  
Surveying and Mapping Consulting Services to the CRA Phase IV Streetscape & A1A**

Dear Selection Committee:

On behalf of KCI Technologies, Inc. (KCI), we are thankful for the opportunity to present our professional qualifications to the City of Hollywood (City) for Professional Surveying and Mapping Consulting Services to the CRA Phase IV Streetscape and A1A. We appreciate your consideration of this submittal and are excited about the possibility of providing the City with the highest quality of surveying and mapping services available in south Florida. Our extensive experience and expertise in municipal projects makes us uniquely qualified for this opportunity. For nearly half a century, we have provided services to a diverse client base that includes 58 cities throughout Florida, 12 state agencies including the Florida Department of Transportation Districts 1, 2, 4, and 6, Broward and Palm Beach School Boards, 17 Counties including Broward, Miami-Dade and Palm Beach. We have also assisted numerous private clients such as Florida Power and Light and Waste Management.

KCI is a multi-disciplinary consulting firm that offers superior surveying, mapping, GIS planning, engineering, and environmental solutions. As leaders in the industry, we offer diverse technical and business insight built from proven results for a broad spectrum of public and private clients.

Our firm's roots stem from 1929 as one of Florida's earliest surveyors - only four short years after the City's incorporation – and has developed into one of the state's leading providers of surveying and mapping services. We understand that successful design demands meticulous and accurate technical mapping. Our survey staff takes great care in performing their work to ensure accuracy while maintaining efficiency. The KCI survey department utilizes four field crews, two licensed surveyors and mappers, survey technicians, and state-of-the-art hardware, including a LiDAR scanner, GPS, Total Stations, Digital Levels, as well as the related software.

We have extensive expertise in preparing topographic, boundary, specific purpose, and "as-built" surveys, as well as plat preparation and review per Florida Statute Chapter 177, horizontal and vertical geodetic control, canal and embankment cross sections and profiles, right-of-way mapping, Digital Terrain Models (DTM), American Land Title Association Surveys (ALTA/NSPS), wetland/mitigation surveys, expert witness testimony, construction surveying, preparation of legal descriptions and exhibits, sketch of descriptions for easement creation, volume calculations, hydrographic/bathymetric surveys, underground utilities direction, AutoCAD drafting, and other survey and mapping related services.





We firmly believe that the quality of our people is the foundation for our exceptional customer service. Our staff includes a long list of professionals who are well-versed in all aspects of our core businesses. Their commitment to state-of-the-art technology and practices has allowed the company to distinguish itself as a deliverer of superior, impactful solutions. Our track record of completed projects – regardless of complexity or sophistication – has enabled us to achieve an industrywide reputation of dependability and excellence, and an unrivaled level of confidence and trust among our clientele.

This opportunity is very important to us. The work under this contract will be managed by our Fort Lauderdale office. Only senior KCI surveying professionals will be assigned to City projects. This senior surveying team will include project manager, Donald A. Spicer, PSM and project surveyor, Benjamin B. Hoyle, PSM. This distinguished team represents over 60 years of professional surveying experience in Florida.

At KCI, we help prepare our clients for the future. The depth and breadth of our technical knowledge and functional expertise is truly uncommon. Our practical understanding of regulatory requirements and diversity of project experience has been developed over decades as a market leader in the industry. We take great pride in the fact that our work has literally influenced, shaped, and redefined the landscape of Florida.

We are committed to maintaining close, personal relationships with clients and the direct involvement of our principals in all aspects of our core businesses. We work alongside our clients to help solve their toughest problems, and capture their greatest opportunities. We are dedicated to devoting significant time and resources to understanding our clients – the intricate and unique details of their needs, as well as the needs of their specific communities. These practices, which can be traced back to our humble beginnings, serve as the foundation of our notoriety as the provider of a distinctive, high-quality service. Our project manager, Mr. Spicer, will personally manage all project coordination efforts and supervise all channels of communication with the City.

This project is very special to KCI. Mr. Spicer and his team have the entire firm's support and full access to all corporate resources to properly address and complete every assignment and task requested by the City. We are committed to providing superior quality surveying and mapping services throughout the duration of this contract.

The following key personnel are authorized to make decisions for KCI:

Bryan R. Lawson, PE, CCM, LEED AP  
Senior Vice President  
6500 N. Andrews Avenue  
Fort Lauderdale, Florida 33309  
954.776.1616  
bryan.lawson@kci.com

It is truly an honor to be considered for the immense responsibility of serving the City in its quest to design, develop and prepare its community for the future. We believe we are uniquely qualified for this project and welcome the City to take advantage of our talent and experience to move this program forward.

Respectfully submitted,



Bryan Lawson  
Senior Vice President  
KCI Technologies, Inc.





## **SECTION TWO**

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# **STANDARD FORM 330**



# STANDARD FORM 330

## ARCHITECT – ENGINEER QUALIFICATIONS

### PART I - CONTRACT-SPECIFIC QUALIFICATIONS

#### A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

**Surveying and Mapping Consulting Services to the CRA Phase IV Streetscape & AIA  
City of Hollywood, FL**

2. PUBLIC NOTICE DATE

3. SOLICITATION OR PROJECT NUMBER

**BCRA 19-001**

#### B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

**Donald A. Spicer, Project Manager**

5. NAME OF FIRM



**KCI Technologies, Inc.**

6. TELEPHONE NUMBER

**(954) 776-1616**

7. FAX NUMBER

**(954) 771-7690**

8. E-MAIL ADDRESS

**donald.spicer@kci.com**

#### C. PROPOSED TEAM

*(Complete this section for the prime contractor and all key subcontractors.)*

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCON- TRACTOR			
a.	✓			<b>KCI Technologies, Inc.</b> <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	<b>6500 N Andrews Avenue Fort Lauderdale, FL 33309</b>	<b>Prime</b>
b.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
g.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
h.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

#### D. ORGANIZATIONAL CHART OF PROPOSED TEAM



*(Attached)*






## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

<b>12. NAME</b> <p style="text-align: center;"><b>Donald A. Spicer, PSM</b></p>	<b>13. ROLE IN THIS CONTRACT</b> <p style="text-align: center;"><b>Project Manager</b></p>	<b>14. YEARS EXPERIENCE</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"><b>a. TOTAL</b></td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"><b>b. WITH CURRENT FIRM</b></td> </tr> <tr> <td style="text-align: center;">40</td> <td style="text-align: center;">5</td> </tr> </table>		<b>a. TOTAL</b>	<b>b. WITH CURRENT FIRM</b>	40	5
<b>a. TOTAL</b>	<b>b. WITH CURRENT FIRM</b>						
40	5						
<b>15. FIRM NAME AND LOCATION (City and State)</b> <div style="display: flex; align-items: center;"> <div> Fort Lauderdale, FL </div> </div>							
<b>16. EDUCATION (DEGREE AND SPECIALIZATION)</b> N/A		<b>17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)</b> Registered Professional Surveyor, FL #4677					
<b>18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)</b> Florida Surveying and Mapping Society (FSMS), Florida Surveying and Mapping Society (FSMS), GPS Users Group, National Society of Professional Surveyors (NSPS)							
19. RELEVANT PROJECTS							
a	<b>(1) TITLE AND LOCATION (City and State)</b> <b>Miami-Dade County Miscellaneous Survey and Mapping Services Contract: Miami-Dade County, FL</b>	<b>(2) YEAR COMPLETED</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"><b>PROFESSIONAL SERVICES</b></td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"><b>CONSTRUCTION (If applicable)</b></td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		<b>PROFESSIONAL SERVICES</b>	<b>CONSTRUCTION (If applicable)</b>	Ongoing	N/A
	<b>PROFESSIONAL SERVICES</b>	<b>CONSTRUCTION (If applicable)</b>					
Ongoing	N/A						
<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <span style="float: right;">[ X ] Check if project performed with current firm</span> Mr. Spicer serves as the Project Surveyor for this miscellaneous survey services contract. He has performed many tasks in this role on the following projects: Stormwater Infrastructure Surveying Services to include the location, measurements, and status inspection of the following types of structures: Catch Basins, Manholes, Grease Interceptors/Structures, Outfalls, and Culverts on S.W. 130th Avenue (from S.W. 27th Street to S.W. 42nd Street); Boundary Survey for Parcels 1 & 2; Boundary and Hydrographic Survey for Card Sound Road; Staff Gauge Installation; Topographic and Bathymetric Survey of Card Sound Road and Card Sound Canal; Topographic and Bathymetric Survey of Florida City Canal; Topographic and Hydrographic Survey of the Beaches; Topographic Survey Wagner Creek ; Post-Construction Topographic and Hydrographic Survey at the Beaches; Master Plan Basins Drainage Study.							
b	<b>(1) TITLE AND LOCATION (City and State)</b> <b>City of Miami Miscellaneous Survey Contract, Miami, FL</b>	<b>(2) YEAR COMPLETED</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"><b>PROFESSIONAL SERVICES</b></td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"><b>CONSTRUCTION (If applicable)</b></td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		<b>PROFESSIONAL SERVICES</b>	<b>CONSTRUCTION (If applicable)</b>	Ongoing	N/A
	<b>PROFESSIONAL SERVICES</b>	<b>CONSTRUCTION (If applicable)</b>					
Ongoing	N/A						
<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <span style="float: right;">[ X ] Check if project performed with current firm</span> Serves as a Project Surveyor for the City. He has managed Boundary and Topographic Surveys for City projects such as the Miami Fire Training Facility; Douglas Park; Stearns and Martell Areas; Little Haiti Soccer Park.; Fire Station #3 Boundary Survey; Fire Station #4 Boundary Survey; Fire Station #10 Boundary Survey; Fire Station #12 Boundary Survey; Marlins Park Monitoring Wells; Athalie Range Park Boundary and Topographic Survey; Lemon City Park Boundary and Topographic Survey; Communications Generator at Fire Headquarters; Police Headquarters Boundary Survey; Bay of Pigs Park Topographic Survey; 104 NW 1st Avenue Sketch and Description; Special Ops Command Center Boundary and Topographic Survey; FDOT Parcels 3831 & 4236 Sketch and Descriptions; Miamarina Parkway Drive Mitigation Area Sketch and Descriptions, Miami Riverside Center Boundary Survey.							
c	<b>(1) TITLE AND LOCATION (City and State)</b> <b>City of Riviera Beach Continuing Survey Services Contract, Riviera Beach, FL</b>	<b>(2) YEAR COMPLETED</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"><b>PROFESSIONAL SERVICES</b></td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"><b>CONSTRUCTION (If applicable)</b></td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		<b>PROFESSIONAL SERVICES</b>	<b>CONSTRUCTION (If applicable)</b>	Ongoing	N/A
	<b>PROFESSIONAL SERVICES</b>	<b>CONSTRUCTION (If applicable)</b>					
Ongoing	N/A						
<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <span style="float: right;">[ X ] Check if project performed with current firm</span> Mr. Spicer serves as Project Manager for this continuing Survey Services Contract. To date, a Topographic Survey of 5.67+/- miles of City streets has been performed. Boundary and Topographic Surveys along with Sketches and Descriptions were also performed at Dan Calloway Park (Parcel 6) and Barracuda Bay /Fire Station (Parcel 7); New Library Boundary and Topographic Survey; Heron Lakes Senior Center Plat Review; Port of Palm Beach Plat Review; Harbor Point Singer Island Fire Station; 13th Street Sketch and Description Review; Riviera Cove Plat Review, FPL PDC South and North Plat Reviews, 1649 Avenue L Plat Review.							
d	<b>(1) TITLE AND LOCATION (City and State)</b> <b>Town of Miami Lakes Miscellaneous Survey and Mapping Services Contract, Miami Lakes, FL</b>	<b>(2) YEAR COMPLETED</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"><b>PROFESSIONAL SERVICES</b></td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;"><b>CONSTRUCTION (If applicable)</b></td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		<b>PROFESSIONAL SERVICES</b>	<b>CONSTRUCTION (If applicable)</b>	Ongoing	N/A
	<b>PROFESSIONAL SERVICES</b>	<b>CONSTRUCTION (If applicable)</b>					
Ongoing	N/A						
<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <span style="float: right;">[ X ] Check if project performed with current firm</span> Mr. Spicer serves as Project Surveyor for the Town of Miami Lakes Contract. He has performed a Topographic Survey for a Beautification Plan on NW 67th Avenue and performed both Tentative and Final Plat Reviews on behalf of the Town. Mr. Spicer has also worked as a Surveyor on behalf of the Town for a Deed/Document Review to assist in the protection of the Town's interests. He has also lead the team on the following projects: Boundary Survey – FDOT Parcel 5072 Project; Lochness Final Plat Review; Dunwoody Final Plat Review; Miami Lakeway South Topographic Survey; Opa Locka Airport Topographic Survey and Sketch and Descriptions.							

### E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

<b>12. NAME</b> <b>Benjamin B. Hoyle, PSM</b>	<b>13. ROLE IN THIS CONTRACT</b> <b>Project Surveyor</b>	<b>14. YEARS EXPERIENCE</b> <table border="1"> <tr> <td data-bbox="1065 302 1273 357"> <b>a. TOTAL</b>  19 </td> <td data-bbox="1279 302 1516 357"> <b>b. WITH CURRENT FIRM</b>  11 </td> </tr> </table>		<b>a. TOTAL</b> 19	<b>b. WITH CURRENT FIRM</b> 11
<b>a. TOTAL</b> 19	<b>b. WITH CURRENT FIRM</b> 11				
<b>15. FIRM NAME AND LOCATION (City and State)</b>  Fort Lauderdale, FL					
<b>16. EDUCATION (DEGREE AND SPECIALIZATION)</b> B.S., Engineering Technology, University of Central Florida, 2008		<b>17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)</b> Registered Professional Surveyor & Mapper, FL #6769			
<b>18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)</b> CSX Safety Facilitator, OSHA 30, First Aid, Monitoring of Traffic Safety, Fall Protection Training					

### 19. RELEVANT PROJECTS

<b>a.</b> <b>(1) TITLE AND LOCATION (City and State)</b> <b>Districtwide Surveying and Mapping Services, FM# 4295813201, FDOT District 4</b>	<b>(2) YEAR COMPLETED</b>	
	<b>PROFESSIONAL SERVICES</b> Ongoing	<b>CONSTRUCTION (If applicable)</b> N/A
<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <span style="float: right;"><b>[ X ] Check if project performed with current firm</b></span> Mr. Hoyle serves as Project Surveyor to ensure the high quality of our deliverables for this continuing services miscellaneous contract in which we provide the district design surveys, parcel and right-of-way stakeouts, digital terrain models (DTM), geodetic control, control surveys, Right-of-way mapping, right of way (monumentation) surveys, maintenance mapping and parcel sketches.		
<b>b.</b> <b>(1) TITLE AND LOCATION (City and State)</b> <b>Fort Lauderdale International Airport, Broward County, FL</b>	<b>(2) YEAR COMPLETED</b>	
	<b>PROFESSIONAL SERVICES</b> Ongoing	<b>CONSTRUCTION (If applicable)</b> N/A
<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <span style="float: right;"><b>[ X ] Check if project performed with current firm</b></span> Mr. Hoyle served as Field Crew Supervisor, supervising several Field Crews in a variety of survey services for the runway extension. Services included: Right-of-Way determination and stakeout, monthly Quantity Survey and Volume Calculation, Pile As-Built surveys, Control Surveys, verification of control and construction stake out. Mr. Hoyle now serves as a Project Surveyor for this Project.		
<b>c.</b> <b>(1) TITLE AND LOCATION (City and State)</b> <b>City of Miami Miscellaneous Survey Contract, Miami, FL</b>	<b>(2) YEAR COMPLETED</b>	
	<b>PROFESSIONAL SERVICES</b> Ongoing	<b>CONSTRUCTION (If applicable)</b> N/A
<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <span style="float: right;"><b>[ X ] Check if project performed with current firm</b></span> Mr. Hoyle serves as a Project Surveyor, working on projects for the City. He has supervised the Field Crew and Office Staff while performing Boundary and Topographic Surveys for City projects such as Miami Fire Training Facility, Douglas Park, Stearns and Martell Areas, and Little Haiti Soccer Park.		
<b>d.</b> <b>(1) TITLE AND LOCATION (City and State)</b> <b>Utility Undergrounding Consultant Services, Sunny Isles, FL</b>	<b>(2) YEAR COMPLETED</b>	
	<b>PROFESSIONAL SERVICES</b> Ongoing	<b>CONSTRUCTION (If applicable)</b> N/A
<b>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <span style="float: right;"><b>[ X ] Check if project performed with current firm</b></span> Mr. Hoyle served as Field Crew Supervisor for Survey Services for the Utility Undergrounding Consultant Services contract with Sunny Isles. Survey services included Design Surveys along Collins Avenue; Design Survey of 80+ FPL proposed easement sites; Preparation of Sketch and Descriptions; Design Surveys of portions of 189th Street, 178th Street, Atlantic Boulevard, Northeast 170th Street; right-of-way verification of 186th Street, 185th Street, 183rd Street, Atlantic Boulevard, and 178th Street.		



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b> <b>1</b>
<b>21. TITLE AND LOCATION (City and State)</b> <b>Miami-Dade County General Land &amp; Engineering Surveying</b> Miami-Dade County, FL	<b>22. YEAR COMPLETED</b>	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> N/A
<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER Miami-Dade County	b. POINT OF CONTACT NAME Frank M. Velazquez, P.S.M.	c. POINT OF CONTACT TELEPHONE NUMBER (305) 372-6490

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

The KCI team is providing a broad range of consulting services to Miami-Dade County. These services include, but are not limited to, general surveying, drafting and mapping. Task orders authorized under this contract have included the following:

- Stormwater Infrastructure Surveying Services to include the location, measurements, and status inspection of the following types of structures: Catch Basins, Manholes, Grease Interceptors/Structures, Outfalls, and Culverts on S.W. 130th Avenue (from S.W. 27th Street to S.W. 42nd Street).
- Boundary Survey for Parcels 1 & 2
- Boundary and Hydrographic Survey for Card Sound Road
- Staff Gauge Installation
- Topographic and Bathymetric Survey of Card Sound Road and Card Sound Canal
- Topographic and Bathymetric Survey of Florida City Canal
- Topographic and Hydrographic Survey of the Beaches
- Topographic Survey Wagner Creek
- Post-Construction Topographic and Hydrographic Survey at the Beaches
- Master Plan Basins



**Fees:** \$195,820

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME KCI Technologies, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, FL	(3) ROLE Prime

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>2</b>
21. TITLE AND LOCATION <i>(City and State)</i> <b>Miscellaneous Survey and Mapping Services Contract</b> Miami, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> N/A
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER City of Miami- Capital Improvements and Transportation Program	b. POINT OF CONTACT NAME Andrew Schimmel	c. POINT OF CONTACT TELEPHONE NUMBER (305) 416-1457

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

KCI has prepared a number of Boundary and Topographic Surveys for the following locations:

- ADA Homeless Remodel
- Fire Training Facility
- Douglas Park
- Stearns & Martell Parks
- Little Haiti Soccer Park
- Fire Station #3
- Fire Station #4
- Fire Station #10
- Fire Station #12
- Marlins Park Monitoring Wells
- Athalie Range Park Boundary and Topographic Survey
- Lemon City Park Boundary and Topographic Survey
- Communications Generator at Fire Headquarters
- Police Headquarters Boundary Survey
- Bay of Pigs Park Topographic Survey
- 104 NW 1st Avenue Sketch and Description
- Special Ops Command Center Boundary and Topographic Survey
- FDOT Parcels 3831 & 4236 Sketch and Descriptions
- Miamarina Parkway Drive Mitigation Area 3 Sketch and Description
- Miami Riverside Center Boundary Survey



**Fees:** \$156,180

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME KCI Technologies, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, FL	(3) ROLE Prime



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>3</b>
21. TITLE AND LOCATION <i>(City and State)</i> <b>Survey Consulting Services on Continuing Contract</b> Riviera Beach, FL		22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing
		CONSTRUCTION <i>(If applicable)</i> N/A
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER City of Riviera Beach	b. POINT OF CONTACT NAME Mr. Terrence Bailey, LEED, P.E.	c. POINT OF CONTACT TELEPHONE NUMBER (561) 845-3472
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>		



KCI has performed a number of Task Orders for the following locations/projects:

- Topographic Survey of City Streets, K&S prepared a Topographic Survey of 5.67+/- miles of City streets. Services included power/utility poles, overhead wires, asphalt, curbing, driveways, fences, trees/hedge lines, manholes, drainage structures including inverts, and surface features of utilities.
- Dan Calloway Boundary Survey
- Barracuda Bay- Fire Station Boundary Survey
- New Library Boundary and Topographic Survey
- Heron Lakes Senior Center Plat Review
- Port of Palm Beach Plat Review
- Harbor Point Singer Island Fire Station
- 13th Street Sketch and Description Review
- Riviera Cove Plat Review
- 1649 Avenue L Plat Review
- FPL Physical Distribution Center South Plat Review
- FPL Physical Distribution Center North Plat Review

**Fees:** \$266,647

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME KCI Technologies, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, FL	(3) ROLE Prime

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b> <b>4</b>
<b>21. TITLE AND LOCATION (City and State)</b> <b>Miscellaneous Survey Services Contract</b> Miami Lakes, FL	<b>22. YEAR COMPLETED</b>	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> N/A
<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER Town of Miami Lakes	b. POINT OF CONTACT NAME Mr. Darby Delsalle, AICP, LEED AP	c. POINT OF CONTACT TELEPHONE NUMBER (305) 512-7128

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

KCI has completed a number of projects under this contract:

- Topographic Survey - Beautification Plan- NW 67th Avenue Project
- Lochness Tentative Plat Review
- Dunnwoody Tentative Plat Review
- Topographic Survey - Safe Route to School Miami Lakeway Trail Project
- Maddens Hammock Deed Review
- Boundary Survey – FDOT Parcel 5072 Project
- Lochness Final Plat Review
- Dunwoody Final Plat Review
- Miami Lakeway South Topographic Survey
- Opa Locka Airport Topographic Survey and Sketch and Descriptions



**Fees:** \$91,308

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME KCI Technologies, Inc.	(2) FIRM LOCATION (City and State) Fort Lauderdale, FL	(3) ROLE Prime



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b> <b>5</b>
<b>21. TITLE AND LOCATION (City and State)</b> <b>Miscellaneous Survey and Mapping Services Contract</b> Fort Lauderdale, FL	<b>22. YEAR COMPLETED</b>	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> N/A
<b>23. PROJECT OWNER'S INFORMATION</b>		
<b>a. PROJECT OWNER</b> City of Fort Lauderdale	<b>b. POINT OF CONTACT NAME</b> Catherine Prince	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (954) 828-3794

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

KCI has performed a number of Task Orders for the following locations/projects:

- Shippey House Boundary Survey
- S.E. 6th Street Engineering Design Topographic Survey
- Rose Drive Sketch and Descriptions for Construction Easements



**Fees:** \$23,403

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME KCI Technologies, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, FL	(3) ROLE Prime

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>6</b>	
21. TITLE AND LOCATION <i>(City and State)</i> <b>Continuing Contract for Professional Services Contract</b> Palm Beach Gardens, FL		22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	
		CONSTRUCTION <i>(If applicable)</i> N/A	
23. PROJECT OWNER'S INFORMATION			
a. PROJECT OWNER City of Palm Beach Gardens	b. POINT OF CONTACT NAME Kathy Gilbert, P.E.	c. POINT OF CONTACT TELEPHONE NUMBER (561) 799-4292	

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

KCI has performed a number of Task Orders for the following locations/projects:

- Plat Review: Plat of Alton Neighborhood 2
- Plat Review: Plat of Alton Neighborhood 3
- Plat Review: Plat of Alton Neighborhood 4
- Plat Review: Alton PCD – Tracts DEF
- Plat Review: Nuvo Business Center Plat
- Plat Review: Trevi Isle
- Plat Review: Alton Town Center
- Plat Review: Gardens Corporate Center
- Plat Review: Ancient Tree
- Plat Review: Artistry
- Plat Review: Pointe Midtown
- Plat Review: Avenir Economic Parcel
- Texaco Parcel Annexation
- Northlake ACLF



**Fees: \$14,562**

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME KCI Technologies, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, FL	(3) ROLE Prime



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>7</b>	
21. TITLE AND LOCATION <i>(City and State)</i> <b>Miscellaneous Survey and Mapping Services Contract</b> Miami Beach, FL		22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	
		CONSTRUCTION <i>(If applicable)</i> N/A	
23. PROJECT OWNER'S INFORMATION			
a. PROJECT OWNER City of Miami Beach		b. POINT OF CONTACT NAME Jose Velez	
		c. POINT OF CONTACT TELEPHONE NUMBER (305) 673-7071	

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

KCI has performed a number of Task Orders for the following locations/projects:

- Maurice Gibb Memorial Park Boundary and Topographic Survey
- Bonita Drive Topographic Survey
- 5th Street Monumentation Topographic Survey
- Madeline Village Crespi Boulevard Boundary and Topographic Survey
- Belle Isle Park Topographic Survey
- MacArthur Pedestrian Bridge Topographic Survey
- Allison Park Boundary and Topographic Survey



**Fees:** \$85,690

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME KCI Technologies, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Fort Lauderdale, FL	(3) ROLE Prime

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b> <b>8</b>
<b>21. TITLE AND LOCATION (City and State)</b> <b>Sunny Isle Beach Utility Undergrounding</b> Sunny Isles Beach, FL	<b>22. YEAR COMPLETED</b>	
	<b>PROFESSIONAL SERVICES</b> Ongoing	<b>CONSTRUCTION (If applicable)</b> N/A
<b>23. PROJECT OWNER'S INFORMATION</b>		
<b>a. PROJECT OWNER</b> City of Sunny Isle Beach	<b>b. POINT OF CONTACT NAME</b> Christopher Russo	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (305) 792-1731

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

The KCI survey team prepared sketches and descriptions to be used in the preparation of easements between the City and homeowners. KCI also provided Professional Engineering and Construction Management services to the City of Sunny Isles Beach necessary for the undergrounding of all overhead electric, and low voltage utilities within the city limits of Sunny Isles Beach. The scope of the contract includes the coordination of design with all utility providers, utility design and negotiations, consolidated construction plans, required permitting (including FDOT Right-of-Way permits), providing design milestone cost estimates and budgets for approximately 4.1-miles of Collins Avenue (AIA) and 1-mile of Atlantic Boulevard.

The project scope also included the preparation of requests for proposals for installation contracting services, contract procurement and total project management of the work. Work also includes: feasibility studies, construction administration, maintenance of traffic, neighborhood/ resident information and status updates, utilization and implementation of the latest utility technology, coordination and management of all public information/out-reach meetings and notices. Final design plans included coordination with FPL, AT&T, Hotwire, Atlantic BB, Comcast, Columbus Networks, FDOT and the City of Sunny Isles Beach. All in design plans included 5.1-miles of coordinated joint trench. The project is under construction and being completed at night due to the intensity of pedestrian and vehicular traffic in the area.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME KCI Technologies, Inc.	(2) FIRM LOCATION (City and State) Fort Lauderdale, FL	(3) ROLE Prime

KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS																	
26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below, before completing table. Place "X" under project key number for project participation same or similar role.)															
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Donald A. Spicer, PSM	Project Manager	X	X	X	X	X	X	X	X								
Benjamin Hoyle, PSM	Project Surveyor	X	X	X	X	X	X	X	X								

29. EXAMPLE PROJECT KEY			
No.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	No.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1.	Miami-Dade County General Land & Engineering Surveying	5.	Miscellaneous Survey and Mapping Services Contract, Fort Lauderdale
2.	Miscellaneous Survey and Mapping Services Contract, Miami	6.	Continuing Contract for Professional Services, Palm Beach Gardens
3.	Survey Consulting Services on Continuing Contract	7.	Miscellaneous Survey and Mapping Services Contract, Miami Beach
4.	Miscellaneous Survey Services Contract, Miami Lakes	8.	Sunny Isles Beach Utility Undergrounding



**H. ADDITIONAL INFORMATION****30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.****Green and Conservation Practices**

KCI continues to lead the way in implementing, designing, and constructing projects with state-of-the-art sustainable features. Our experience includes projects with solar panel/alternative energy features, green roof and chilled beam technologies, the use of below floor heat piping, geothermal heating/cooling systems, and numerous other sustainable design features.

KCI has an extensive staff of Leadership in Energy and Environmental Design (LEED) accredited design and construction professionals. With nearly all of our current construction management projects slated for achieving LEED silver or better, we understand how to implement design and construction techniques which are sensitive to the effects on the environment. For example, we recently provided construction engineering and inspection services on the first LEED Platinum project, the Robinson Nature Center, in Howard County, Maryland.

**Green Headquarters**

In 2009, KCI moved its headquarters to green building in Sparks, Maryland. The new facility, which KCI helped design, represents the firm's commitment to sustainability and social responsibility. The four-story, 120,000 SF structure was designed to meet U.S. Green Building Council standards for LEED certification. The building earned LEED gold certification, the second highest award, in spring of 2010. Its green features include high-performance climate control, plumbing and electrical systems; a white solar reflective roof; and water-efficient landscaping.

**Low Impact Design (LID)**

KCI's program managers are supported by site engineers and landscape architects who realize the importance of LID features that minimize runoff and maximize retainage, and minimize demands on the public treatment system.

**Recycled Material Content**

Recycling can be part of an integrated program, and can involve all project stages, from material selection to construction waste management. For instance, at the Delaware Recycling Center, deep trenches from fly ash collection system, were to be filled with stone. Seeing that an adjoining concrete block wall was scheduled for demolition, KCI's project manager realized that the wall could be dropped inside the building, crushed, and the byproduct used to fill the trenches. This solution served a dual purpose: fulfilling the contractor's and owner's recycling goals, as well as saving the contractor and owner the cost of purchasing, hauling, and placing stone.

**I. AUTHORIZED REPRESENTATIVE**

The foregoing is a statement of facts.

**31. SIGNATURE**

**32. DATE**

August 27<sup>th</sup>, 2019

**33. NAME AND TITLE**

**Bryan Lawson, PE, CCM, LEED, Senior Vice President**

<b>ARCHITECT – ENGINEER QUALIFICATIONS</b>	<b>I. SOLICITATION NUMBER (If any) BCRA 19-001</b>
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**PART II – GENERAL QUALIFICATIONS**  
(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME KCI Technologies, Inc.	3. YEAR ESTABLISHED 1988	4. DUNS NUMBER 08-499-3344
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4.	DUNS NUMBER 08-499-3344
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a.	TYPE Corporation
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b. SMALL BUSINESS STATUS	No
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7. NAME OF FIRM (If block 2a is a branch office)  
KCI Holdings, Inc.

6c. E-MAIL ADDRESS  
donald.spicer@kci.com

8c. DUNS NUMBER	
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## 9. EMPLOYEES BY DISCIPLINE

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#### 10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

## 10. PROFILE OF FIRMS EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS  
(Insert revenue index number shown at right)

a. Federal Work	6
b. Non-Federal Work	10
<b>c. Total Work</b>	<b>10</b>

6. \$2 million to less than \$5 million
7. \$5 million to less than \$10 million
8. \$10 million to less than \$25 million
9. \$25 million to less than \$50 million
10. \$50 million or greater

**12. AUTHORIZED REPRESENTATIVE**  
The foregoing is a statement of facts.

c.  NAME AND TITLE

c. NAME AND TITLE	





## SECTION THREE

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# PROFILE OF CONSULTANT



# PROFILE OF CONSULTANT

## FIRM OVERVIEW

Founded in 1955, KCI is a 100-percent employee-owned engineering, consulting and construction firm serving clients throughout the United States. Our roughly 1,600 employee-owners operate out of 49 offices in 19 states—Delaware, Florida, Georgia, Indiana, Maryland, Nevada, New Jersey, New York, North Carolina, Ohio, Pennsylvania, South Carolina, Tennessee, Texas, Utah, Virginia, Colorado, New Hampshire, and Wisconsin—as well as the District of Columbia. The firm is headquartered in Sparks, Maryland.

*Our office that will manage the work to be performed, is located in Fort Lauderdale, Broward County.* We also have satellite offices throughout Florida in Jacksonville, Altamonte Springs, Maitland, Tampa, Miami, and Lehigh Acres. KCI's professional staff of surveyors, planners, scientists, engineers, and construction managers offer a broad range of surveying services, engineering services, wireless/communications infrastructure, civil, structural, transportation, environmental, hazardous waste, mechanical, electrical, telecommunications, and soils. But surveying is not all we do. We also provide cultural and environmental resource management services, land planning and landscape architecture, geology, hydrology, ecology, engineering, and construction management and inspection. In Fort Lauderdale, we have eleven divisions offering a full range of engineering, planning, surveying and environmental services.

Based on past work experience, We are well versed in the preparation of various professional survey and mapping services. We implement a team approach. The KCI team is well versed in projects that include, but are not limited to, the preparation of topographic surveys, sketch and descriptions for easement purposes, record as-built surveys, GPS surveys, laser scanning, plat preparation and review, collection and preparation of data for GIS support, auto-cad drafting, miscellaneous calculations, design surveys, construction layout, boundary surveys, and other related survey and mapping projects.

*We understand the importance of providing a highly qualified, organized, and experienced project team with a local presence and an inspired approach to problem-solving.* With a staff that includes over 100 professionals within the state of Florida, our team of surveyors, engineers, planners, and scientists demonstrate a commitment to superior client service by providing on-time and within budget project completion for both public and private sector clients - including developers, contractors, utility companies, municipalities, local, state, and federal agencies.



Our survey staff takes exceptional care in performing their work to ensure accuracy while maintaining efficiency. Our four full-time crews have received Maintenance of Traffic (MOT) training to ensure proficient and safe work practices, on and around South Florida's busy roadways. The KCI team is prepared to immediately address your survey and mapping needs and meet your required timeframes.

## MUNICIPALITY HISTORY

### City of Riviera Beach

**Address:** 2391 Avenue L, Riviera Beach, FL 33404

**Contact:** Mr. Terrence Bailey, LEED, P.E.

**Phone Number:** 561-845-3472

**Email:** TBailey@Rivierabch.com

**Year Completed:** Ongoing Contract

**Project Title:** Miscellaneous Survey and Mapping Services Contract (RFQ#453-14)

KCI has performed a number of Task Orders for the following locations/projects:

- Topographic Survey of City Streets, KCI prepared a Topographic Survey of 5.67+/- miles of City streets. Services included power/utility poles, overhead wires, asphalt, curbing, driveways, fences, trees/hedge lines, manholes, drainage structures including inverts, and surface features of utilities.
- Dan Calloway Boundary Survey
- Barracuda Bay- Fire Station Boundary Survey
- New Library Boundary and Topographic Survey
- Heron Lakes Senior Center Plat Review
- Port of Palm Beach Plat Review
- Harbor Point Singer Island Fire Station
- 13th Street Sketch and Description Review
- Riviera Cove Plat Review
- 1649 Avenue L Plat Review
- FPL Physical Distribution Center South Plat Review
- FPL Physical Distribution Center North Plat Review

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### City of Miami

**Address:** City of Miami- Capital Improvements and Transportation Program , 444 SW 2nd Ave 8, Miami, FL 33130

**Contact:** Mr. Andrew Schimmel – use Andrew Schimmel for contact for rfq reference

**Phone Number:** 305-416-1457

**Email:** ASchimmel@miamigov.com

**Year Completed:** Ongoing Contract

**Project Title:** Miscellaneous Survey and Mapping Services Contract (RFQ#16-17-027)

KCI has performed a number of Task Orders for the following locations/projects:

- ADA Homeless Remodel Topographic Survey
- Fire Training Facility Topographic Survey
- Douglas Park Topographic Survey
- Stearns & Martell Parks Boundary and Topographic Surveys
- Little Haiti Soccer Park Boundary and Topographic Survey
- Fire Station #3 Boundary Survey
- Fire Station #4 Boundary Survey
- Fire Station #10 Boundary Survey
- Fire Station #12 Boundary Survey
- Marlins Park Monitoring Wells Construction Layout
- Athalie Range Park Boundary and Topographic Survey
- Lemon City Park Boundary and Topographic Survey
- Communications Generator at Fire Headquarters Specific Purpose Survey
- Police Headquarters Boundary Survey
- Bay of Pigs Park Topographic Survey
- 104 NW 1st Avenue Sketch and Description

- Special Ops Command Center Boundary and Topographic Survey
- FDOT Parcels 3831 & 4236 Sketch and Descriptions
- Miamarina Parkway Drive Mitigation Area 3 Sketch and Description
- Miami Riverside Center Boundary Survey

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### Town of Miami Lakes

**Address:** Town of Miami Lakes, 6601 Main Street, Miami Lakes, FL 33014

**Contact:** Mr. Darby Delsalle, AICP, LEED AP

**Phone Number:** 305-512-7128

**Email:** delsalled@miamilakes-fl.gov

**Year Completed:** Ongoing Contract

**Project Title:** Miscellaneous Survey Service Contract:

KCI has performed a number of Task Orders for the following locations/projects:

- Topographic Survey - Beautification Plan- NW 67th Avenue Project
- Lochness Tentative Plat Review
- Dunnwoody Tentative Plat Review
- Topographic Survey - Safe Route to School Miami Lakeway Trail Project
- Maddens Hammock Deed Review
- Boundary Survey – FDOT Parcel 5072 Project
- Lochness Final Plat Review
- Dunwoody Final Plat Review
- Miami Lakeway South Topographic Survey
- Opa Locka Airport Topographic Survey and Sketch and Descriptions

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### Miami-Dade County

**Address:** Miami-Dade County - Department of Regulatory and Economic Resources, Division of Environmental Resources Management - Water Management, 701 N.W. 1st Court, 5th Floor, Miami, Florida 33136-3912

**Contact:** Frank M. Velazquez, P.S.M.

**Phone Number:** 305-372-6490

**Email:** velazf@miamidade.gov

**Year Completed:** Ongoing Contract

**Project Title:** Miscellaneous Survey and Mapping Services Contract

KCI has performed a number of Task Orders for the following locations/projects:

- Stormwater Infrastructure Surveying Services to include the location, measurements, and status inspection of the following types of structures: Catch Basins, Manholes, Grease Interceptors/Structures, Outfalls, and Culverts on S.W. 130th Avenue (from S.W. 27th Street to S.W. 42nd Street).
- Boundary Survey for Parcels 1 & 2
- Boundary and Hydrographic Survey for Card Sound Road
- Staff Gauge Installation
- Topographic and Bathymetric Survey of Card Sound Road and Card Sound Canal
- Topographic and Bathymetric Survey of Florida City Canal
- Topographic and Hydrographic Survey of the Beaches
- Topographic Survey Wagner Creek
- Post-Construction Topographic and Hydrographic Survey at the Beaches
- Master Plan Basins



### City of Miami Beach

**Address:** City of Miami Beach, Office of Capital Improvement Projects, 1700 Convention Center Drive, Miami Beach, FL 33139

**Contact:** Jose Velez, Capital Projects Coordinator

**Phone Number:** 305-673-7071

**Email:** JoseVelez@miamibeachfl.gov

**Year Completed:** Ongoing Contract

**Project Title:** Miscellaneous Survey and Mapping Services Contract

KCI has performed a number of Task Orders for the following locations/projects:

- Maurice Gibb Memorial Park Boundary and Topographic Survey
- Bonita Drive Topographic Survey
- 5th Street Monumentation Topographic Survey
- Madeline Village Crespi Boulevard Boundary and Topographic Survey
- Belle Isle Park Topographic Survey
- MacArthur Pedestrian Bridge Topographic Survey
- Allison Park Boundary and Topographic Survey

### City of Fort Lauderdale

**Address:** City of Fort Lauderdale - Transportation and Mobility Department, 290 N.E. 3rd Avenue, Fort Lauderdale, Florida 33301

**Contact:** Catherine Prince

**Phone Number:** 954-828-3794

**Email:** CPrince@fortlauderdale.gov

**Year Completed:** Ongoing Contract

**Project Title:** Miscellaneous Survey and Mapping Services Contract

KCI has performed a number of Task Orders for the following locations/projects:

- Shippey House Boundary Survey
- S.E. 6th Street Engineering Design Topographic Survey
- Rose Drive Sketch and Descriptions for Construction Easements

### City of Palm Beach Gardens

**Address:** City of Palm Beach Gardens, 10500 N. Military Trail, Palm Beach Gardens, FL 33410

**Contact:** Kathy Gilbert, P.E.

**Phone Number:** 561-799-4292

**Email:** kgilbert@pbgfl.com

**Year Completed:** Ongoing Contract

**Project Title:** Continuing Contract for Professional Services Contract

KCI has performed a number of Task Orders for the following locations/projects:

- Plat Review: Plat of Alton Neighborhood 2
- Plat Review: Plat of Alton Neighborhood 3
- Plat Review: Plat of Alton Neighborhood 4
- Plat Review: Alton PCD – Tracts DEF
- Plat Review: Nuvo Business Center Plat
- Plat Review: Trevi Isle

- Plat Review: Alton Town Center
- Plat Review: Gardens Corporate Center
- Plat Review: Ancient Tree
- Plat Review: Artistry
- Plat Review: Pointe Midtown
- Plat Review: Avenir Economic Parcel
- Texaco Parcel Annexation
- Northlake ACLF

### FPL Solar Projects

**Client:** Florida Power & Light Company, 6289 W Sunrise Blvd, Fort Lauderdale, FL 33313

**Contact:** Kathleen Campanella, Project Manager, Development

**Phone Number:** 561-694-3854

**Year Completed:** Ongoing Contract

**Email:** Kathleen.campanella@fpl.com

KCI prepared Specific Purpose Surveys and Sketch and Descriptions for the following locations:

- Zoo Miami
- Arts Park
- Hollywood City Hall
- Rotary Park
- Charnow Park
- Delevoe Park
- Pompano Beach City Hall
- Coconut Creek Recreation Center
- Brightline West Palm Beach Station
- Brightline Fort Lauderdale Station
- Tradewinds Park
- CB Smith Park
- Bayfront Park
- Trails and Tails Park
- Domino Park
- Coral Gate Park
- Bay of Pigs Park
- West End Park
- Marjorie Stoneman Douglas High School
- Jose Marti Park
- Morgan Levy Park
- Melrose Park
- Pace Park
- Moore Park
- Charles Hadley Park
- Regatta Park
- Theodore Gibson Park
- BB&T Center
- Tropical Park
- Coral Sky Amphitheater

## LITIGATION HISTORY

- *January 2014* – Jennifer Pavik vs. Ashlee Jean Reed, et. al, including KCI Technologies, Inc. – KCI Client – Delaware Department of Transportation

Case No: S14C-01-006 THG

Jurisdiction: Sussex County Superior Court, Delaware

Status: Closed August 2018; The new Judge assigned to this case, Judge Bradley, held a Status Conference in which he asked counsel to argue the pending Pre-Trial Motions. After oral argument, he granted our Summary Judgment Motion from the bench.

This is a wrongful death claim from a traffic accident in a construction zone in Sussex County, Delaware. The vehicle accident occurred on August 26, 2012 in the evening and resulted in the death of its passenger, Jacqueline Pavik. KCI was providing Construction Statewide Inspection Services for the Delaware Department of Transportation on pavement and rehab roadway projects.

- *March 2014* – Stephen Margolis vs. HNTB Corporation, KCI Technologies, Inc. & Kamminga & Roodvoets, Inc. – KCI Client – Hillsborough County Public Works

Case No: 12 015457 D

Jurisdiction: Hillsborough County Circuit Court, Florida

Status: Settled July 2017; The Settlement closes the matter and dismisses all claims and litigation

This is a personal injury claim from a traffic accident, on January 12, 2011, in a construction zone in Hillsborough County, Florida. Plaintiff s' vehicle was struck by another vehicle operated by Nicole Lardina. KCI provided Construction Engineering & Inspection (CEI) services, HNTB was design firm that designed the Maintenance of Traffic (MOT) and Kamminga was the construction contractor. The complaint alleges that the engineering lay-out and architecture of the construction zone where the accident occurred was poorly and negligently designed and constructed thus causing injuries to Plaintiff.

- *May 2014* – Ashlee Jean Reed vs. State of Delaware, Department of Transportation et. al, including KCI Technologies, Inc. – KCI Client – Delaware Department of Transportation

Case No: S14C-04-005 RFS

Jurisdiction: Sussex County Superior Court, Delaware

Status: Dismissed 2016 – All claims against defendants have been dismissed.

This is a personal injury claim filed by the driver who is also named as a defendant in the case above, “Jennifer Pavik vs. Ashlee Jean Reed, et. al”. The vehicle accident occurred on August 26, 2012 in the evening and resulted in the death of its passenger, Jacqueline Pavik, after the vehicle skidded off the main roadway and hit several trees.

- *January 2015* - ICG 16th Street Associates LLC Asserts Claim against KCI Technologies, Inc. – Project – 16th & I Street, NW – Alta Survey, Washington, DC

Case No: 17-CV-1070 (CRC)

Jurisdiction: US District Court, District of Columbia

Status: Dismissed March 2018; A Notice to Appeal to The Federal Circuit Court was filed April 2018. Interest in mediation has been discussed.

This is a property claim dispute in which ICG alleges that a neighboring property (owned by an affiliate of ICG) was encroaching onto their property by more than the original KCI prepared survey showed. ICG claims there was a defect caused by an error in the survey done by KCI.

- *February 2015* – Barbara Long vs. Evans Daniels, City of Bethlehem, Commonwealth of Pennsylvania, Department of Transportation, et al., including KCI Technologies, Inc. and its' Subcontractor, URS Corporation.

Case No: C48-CV-2015-1754

Jurisdiction: Court of Common Pleas of Northampton County, Pennsylvania





Status: Settled October 2017

This is a personal injury claim filed by pedestrian, Barbara Long, named Plaintiff. The injury occurred on March 1, 2013 in the evening whereby Barbara Long was walking within a marked, midblock crosswalk when she was struck by vehicle driven by defendant, Evans Daniels, a minor at the time. Ms. Long suffered a closed head injury and has not yet returned to work. KCI was the design consultant to the Pennsylvania Department of Transportation for the final design for widening of SR 412 and 3rd Street TSM between I-78 and SR 378 in the City of Bethlehem, Northampton County. KCI hired URS to prepare pavement marking and signage plans.

- *October 2015* – Richard Hughes vs. The District of Columbia, et al, KCI Associates of the District of Columbia  
Case No: 2014 CA 005573 B

Jurisdiction: Superior Court, District of Columbia

Status: Case Dismissed August 2018; The Court agreed with all of our arguments and ruled against Plaintiff on behalf of all defendants.

This is a personal injury claim filed by Richard Hughes. Plaintiff claims personal injury occurred while he was making a right turn while riding his moped when it ran into gravel, sand and/or construction/repaving debris piled and strewn across the roadway, causing the moped to fall over. Accident occurred on 14th Street, NW in front of the JW Marriott Hotel. Accident occurred on June 3, 2013.

- *May 2016* – Barbara Borst vs. The District of Columbia, WGL Holdings, Inc., Washington Gas Light Company, Fort Myer Construction Corporation, D.E.N. United General Construction, LLC and KCI Associates of District of Columbia, P.C. – KCI Client - District of Columbia Office of Procurement on behalf of DDOT

Case No: 2015 CA 003636 B

Jurisdiction: Superior Court, District of Columbia

Status: Dismissed June 2018

This is a personal injury case filed by Barbara Borst against KCI Associates of the District of Columbia (KCI) and several other defendant for injuries suffered on October 17, 2013 from an accident while walking on a sidewalk in the 200 block of F Street in the District of Columbia. She fell after stepping into a hole in the sidewalk surrounding a Washington Gas valve cover. This case was pending for quite some time prior to KCI being named as a Defendant. KCI's work at the site of the Plaintiff's fall occurred more than a year and a half prior to Plaintiff's fall.

- *May 2016* - SummitIG, LLC vs. PEI Engineering & Construction, LLC (PEI) and KCI Technologies, Inc. [KCI Tech named, but should be KCI Construction Services, LLC] (KCI) – Project – New Fiber Tie Waxpool Rd. - KCI Client: Lighttower Fiber Networks

Case No: 101283

Jurisdiction: Circuit Court for the County of Loudoun, Virginia

Status: Open

This is a property damage claim filed by SummitIG, a public service company providing telecommunications services throughout Virginia. PEI, a subcontractor to KCI, damaged SummitIG's conduit and fiber while performing excavation services. PEI claims the plaintiff, SummitIG, is responsible for incorrectly marking SummitIG's facilities location.

- *November 2016* – Sherry L. Willard, Administratrix of the Estate of Robert M. Volek, Deceased vs. Wells Fargo Bank N.A., 411 (Four) W Trenton LLC, Commonwealth of Pennsylvania, Department of Transportation, James J. Anderson Construction Company, Inc., KCI Technologies, Inc. and Adriana Mendoza

Case No: 161003199

Jurisdiction: Court of Common Pleas of Philadelphia County, Pennsylvania

Status: Dismissed from lawsuit December 2017 – Not necessary for KCI to participate in any further depositions or activities in the case.

This is a wrongful death claim from a traffic accident in the southbound lanes of 4000 Veterans Highway (PA Route 413), Levittown, Pennsylvania. The vehicle accident occurred on May 15, 2015 at approximately 3:00 p.m. and resulted in the death of the motorcycle operator, Robert M. Volek. KCI was the design consultant to the Pennsylvania Department of Transportation and provided design services for the roadway/intersection improvements for SR 413. Plaintiff claims Defendant Adriana Mendoza was allowed to make an illegal left hand turn into the travel lanes of SR 413 (and strike Robert M. Volek) due to the negligent design by KCI Technologies, Inc.

- *April 2018* – Emily Wilkes Brosi Prevas and Thomas K. Prevas vs. Mayor and City Council of Baltimore and KCI Technologies, Inc.

Case No: 24C18004781OT

Jurisdiction: Baltimore City – Circuit Court, Maryland

Status: Closed January 2, 2019. Court heard KCI's Motion for Summary Judgment and granted it. KCI is out of the case.

This is a personal injury claim as a result of an alleged test hole that was created in the street and the defendants failed to fill it and otherwise left the street in an unsafe condition which caused injury to Emily Prevas' legs.

- *July 2018* – The Helga R. Shay Revocable Trust, etc., PLTIF vs. March-Westin Company, Inc. ETC., et al DFTS, including KCI Technologies, Inc.

Case No: 18-C-64

Jurisdiction: Monongallia County, Circuit County, West Virginia

Status: Open

This is a property damage claim. WVU College Park project was a fast-paced multi-building student housing project. Retaining wall on site has slipped and caused impact to properties below the wall. KCI did not do the retaining wall design and was not the geotechnical engineer. KCI also did not approve the retaining wall shop drawings/calculations.

- *December 2018* – Alexander D. Kunkel vs. KCI Technologies, Inc./Brian Leslie Watkins, PE/Pennsylvania Department of Transportation (PENNDOT), and Bridgestone Americas, Inc.

Case No: 000427

Jurisdiction: Court of Common Pleas Philadelphia County

Status: Open

This is a professional liability claim. Plaintiff was a passenger in a car with six other occupants and half of the passengers were not wearing seatbelts. The driver wrecked the vehicle which overturned and landed on the roof. The plaintiff received multiple injuries including permanent paralysis from the waist down. The accident occurred in a traffic work zone designed by KCI. The driver plead guilty to recklessly endangering another person in addition to other related offenses. KCI was a sub consultant to URS Corporation (now AECOM) for this project.

- *December 2018* – Jesco, Inc. vs. KCI Technologies, Inc.

Case No: C-08-CV-18-001151

Jurisdiction: Circuit Court for Charles County, Maryland

Status: Open

This is a professional liability claim. Jesco entered into an agreement to purchase a property with the intent of developing by constructing a two story commercial building, parking areas, and access roads. KCI performed limited geotechnical investigations for Jesco. Based on KCI's findings, Jesco purchased the property. Jesco claims there are defects and faults in the report and that Jesco has incurred losses, costs and expenses as a result.

## STAFF EXPERIENCE



**Donald A. Spicer, PSM:** Mr. Spicer has more than 40 years of surveying experience as a professional land surveyor in South Florida. His experience includes all phases of land surveying including topographic, boundary, hydrographic, As-Built, construction layout, location/route surveys for design purposes, power transmission, residential developments, commercial projects and American Land Title Association (ALTA/NSPS) surveys. He is experienced in using AutoCAD for the preparation of land surveys, parcel sketches, easements, and record drawings. Mr. Spicer has many years of actual field work experience in the land surveying industry. He is familiar with a wide range of state-of-the-art surveying equipment. He is also experienced in project management, field survey supervision, and office survey procedures. Professional Registration - Registered Professional Surveyor, FL #4677.



**Benjamin B. Hoyle, PSM:** Mr. Hoyle is a project surveyor and survey crew supervisor with over 19 years of experience throughout the state of Florida and has been with KCI for 11 years. He is a graduate from the University of Central Florida Engineering Technology Program. His experience includes ALTA/NSPS surveys, boundary, construction layout, topographic surveys and as-built surveys. Mr. Hoyle has experience in today's newest software including AutoCAD, TDS collection, Topcon and Trimble GPS. Academic Background - BS, Engineering Technology, University of Central Florida, 2008; Professional Registration - Registered Professional Surveyor and Mapper, FL #LS6769.

## MUNICIPAL STAFF SUPPORT

**Donald Spicer, PSM** will serve as the project manager and single-point of contact for this contract, and will be responsible for directing all technical and administrative requirements and assigning experienced personnel to the team. Mr. Spicer will maintain strong channels of communication with all team members through weekly meetings. ***He will keep a close relationship with the City Project Manager to ensure that project goals are clearly understood and met, and include the City Project Manager on all key decisions that will affect the City.*** Mr. Spicer is currently the project manager for KCI's seven general service contracts, and has over four decades of experience working with municipality clients. Maintaining the project schedule and budget by establishing a timeline that meets the City's satisfaction is important to Mr. Spicer. He will resolve any conflicts in a swift manner and meet with the necessary personnel (field, office, City) on a regular basis. Lastly, Mr. Spicer will be responsible for reviewing and approving invoices. Mr. Spicer has a project availability of 50 percent.

**Benjamin B. Hoyle, PSM** will serve as the project surveyor. With almost two decades of experience, Mr. Hoyle is well qualified to lead the field crews in performing high-quality work to meet all City standards. As the local safety coordinator and trainer, Mr. Hoyle is adept at anticipating and alleviating any possible safety concerns, not just for the crews, but for local residents as well. He is a certified Maintenance of Traffic (MOT) trainer, and possesses confined space and first aid training. Mr. Hoyle will work in conjunction with the field and office to ensure that there is communication and clarification of scope. Mr. Hoyle will perform adequate research to ensure a better product and keep issues from becoming delays. He will oversee the office calculations and field work as they are performed in tandem, while placing emphasis on a safe work zone while the fieldwork is being performed. Mr. Hoyle will be providing quality assurance and control throughout the process of the survey effort to final delivery. To assist the project surveyors, KCI offers its own team of survey/CADD Technicians. Mr. Hoyle has a project availability of 50 percent.

## PROJECT APPROACH

KCI understands the importance of providing a highly qualified, organized, and experienced project team with a local presence and an inspired approach to problem-solving. Our team of surveyors, engineers, planners, and scientists demonstrate a commitment to superior client service by providing on-time and within budget project completion for both public and private sector clients - including developers, contractors, utility companies, municipalities, local, state, and federal agencies. Based on our successful history of providing the highest level of service to our clients, both public and private, we have enjoyed being the “go-to” surveying and mapping firm for a variety of clients and projects. We have a structure already in place to fulfill multiple task awards through the clear delineation of project goals, scheduled milestones, and the alignment of resources.

Our staff is aware of the schedule and budgetary constraints and are committed to establishing appropriate work plans, and delivering quality products on time and within budget. Our in-house computerized job cost accounting and management information systems provide timely and effective monitoring of schedules and costs. Regular reports are generated based on actual costs and compared to established man-hour task budgets from the project work plan. Further, we are fully committed to providing a rapid response to all project concerns to minimize client difficulties, which maximizes client satisfaction with our services.

Only the successful completion of a survey project will result in additional projects. It is therefore advantageous to KCI to set aggressive, but realistic schedules. At times, it might be necessary to expedite certain projects. KCI is prepared for that contingency. Multiple survey crews and multiple licensed professionals ensure that work can begin on the tasks assigned to our team within one working day of receiving the survey request/notice to proceed, and can continue the work until the task is complete on an on-going and as-needed basis. Flexible scheduling allows our team to be available to the City on nights, weekends, and paid holidays, if necessary.

***Our existing and proven team is [AVAILABLE](#) immediately to meet [ANY](#) future survey, and mapping needs the City may have. Given our current and projected workloads, KCI can and will provide the personnel and resources required to support the City of Hollywood.***

KCI has over 18 field and office survey personnel based in Ft. Lauderdale who possess local knowledge and are ready to start working immediately. The staff assigned will be with the project from its inception through its successful completion. Additional staff can and will be assigned as necessary to meet budget, schedules, and objectives of the project. All of our service lines are supported by a team of Computer-Aided Drafting and Design (CADD) designers, Geographic Information Systems (GIS) experts, and database analysts, programmers, and technicians, as well as state-of-the-art computer, field, and lab equipment. KCI's computer network supports the firm's core production systems, including CADD, GIS, three-dimensional visualization/animation tools, document processing and desktop publishing, and project management. The firm's integrated approach to automating design, drafting, documentation, and presentation minimizes costs, facilitates coordination among engineering disciplines, and expedites the production of high-quality products.

KCI has performed various surveying and mapping services to numerous clients throughout South Florida, including the following municipalities and/or agencies:

*City of Sunrise, City of Fort Lauderdale, City of Marathon, City of Key West, City of Lauderhill, City of Lauderdale Lakes, City of Coconut Creek, City of Parkland, Monroe County, City of Miami, Miami-Dade County, City of Riviera Beach, Town of Miami Lakes, City of Port St. Lucie, City of Aventura, City of North Lauderdale, City of Coral Springs, City of Oakland Park, City of Miramar, City of North Miami, City of Miami Gardens, City of Boynton Beach, Broward County School Board, School Board of Palm Beach County, City of Boca Raton, City of Delray Beach, and FDOT Districts 1, 2, 4, and 6.*



### KCI surveying and mapping services include:

- As-Built/Record Surveys
- AutoCAD Drafting
- Construction Surveys/Staking Services
- Quantity Surveys
- Topographic Surveys
- Various Sketch and Legal Descriptions
- Easement Creation
- Permit Support
- GIS Support/GIS Mapping
- Platting Services per Florida Statute Chapter 177
- QA/QC Review of Survey Products
- Expert Witness Testimony
- Boundary Surveys
- Engineering Design Surveys
- Differential Leveling
- Canal and Embankment Cross-Sections & Profiles
- Right-of-Way Surveys
- Drainage Surveys
- Horizontal and Vertical Geodetic Control Surveys
- Volume Calculations
- Tree Surveys
- Monumentation of Right-of-Way Corridors
- Bridge Data Surveys
- Digital Terrain Models (DTM)
- Hydrographic/Bathymetric Surveys
- Specific Purpose Surveys
- Wetland/Mitigation Surveys
- ALTA/NSPS Surveys
- Site Surveys
- Design Surveys
- Utility Route Surveys
- Title Searches
- Records Research and Review
- Field Investigation
- Cost Estimation and Budget Support
- 3D Laser Scanning
- Miscellaneous Calculations
- Various Technical Support as Required
- Ground Penetrating Radar (GPR)
- Subsurface Utility Engineering (SUE)



## METHODOLOGY

Based on our prior work experience, we understand the need for a survey and mapping consultant firm to provide the necessary services for various projects. Services include, but not limited to, boundary surveys, topographic surveys, sketch and legal descriptions, specific purpose surveys, as-built surveys, construction surveys, engineering design surveys, right-of-way surveys, volume calculations, hydrographic surveys, title review, expert witness testimony, platting services per Florida Statute Chapter 177, American Land Title Association (ALTA/NSPS) surveys, and digital terrain models (DTMs). All work produced will be prepared and provided in AutoCAD 2013 or higher, and will conform to Section 5J-17, Florida Administrative Code, pursuant to Chapter 472 Florida Statutes.

The KCI team may also be called upon to provide support information to aid in the development of projects regarding cost-effectiveness, scheduling, providing additional in-house services or subconsultant services to assist in the completion of an assigned project, assist in studies and reports on potential projects, attend meetings, perform presentations in Town meetings, provide status reports, provide expert witness testimony, and perform field and office survey services to prepare drawings.

### Our basic method for completing task assignments includes:

**Project Set-Up and Research:** Upon receipt of work order request, the KCI team will prepare work order estimates including confirmation of scope, proposed schedule and man-hour estimates. Work order estimates will be prepared on a timely basis in accordance with the City's request and submitted for review and/or comment. Upon receipt of a written notice to proceed or a letter of authorization, KCI will attend a kick-off meeting between City staff and the KCI team, if required. Our professionals will confirm the project schedule for all activities. This schedule is based on the project scope, site conditions, deliverables (title reports, planimetrics, etc.) and immediate staffing availability. Our field and office staff will meet with the project manager to completely discuss the scope of the project to ensure that our survey efforts are on track, as well as to assign duties and review project specifications.

Our project manager conducts the necessary research appropriate to the project task assignment. This research effort may include collecting and/or reviewing the following information:

- Company records for any previous connections to the project
- Town, district and other governmental agency files
- Recorded or unrecorded information
- Additional information that may be obtained from other area professional surveyors

KCI has an exceptional database of information compiled within Broward County. This information includes past and ongoing company projects. Our survey professionals know how to find the requisite information to start a project off successfully.

**Preliminary Site Visit:** The KCI team will perform site visits to obtain a visual determination of issues and site constraints. The site visit may reveal certain problem areas that may not have been accounted for without an actual field visit. Photos will be taken, and notes will be made on mark-ups of aerial photos.

**PROJECT SET-UP  
AND RESEARCH**

**PRELIMINARY  
SITE VISIT**

**FIELD  
SURVEYING  
EFFORTS**

**OFFICE SURVEY  
PROCEDURES**

**PROJECT  
COMPLETION**

**Field Surveying Efforts:** Our field crew coordinator is responsible for scheduling, monitoring and reviewing all field activities under the direction of the project surveyor.

Specifically, the field crew coordinator will:

- Initiate all field efforts
- Schedule field activities
- Review safety issues/concerns with field crew personnel
- Conduct daily reviews of project data
- Ensure accuracy and completeness
- Supervise crew download field data collectors
- Ensure field staff has a current certificate for confined spaces and first aid

Field surveys are carried out using the latest data collection equipment and procedures. This effort includes the utilization of total stations and electronic data collectors utilizing data collection programs. All the data collectors used in the collection of field data possess the ability to send data via the internet. This allows the survey information, along with pictures and other data, to be sent and received from the field without trips to the local office. This helps in the troubleshooting and correction of unforeseen circumstances that arise in the process of performing our survey work. This information, along with all office produced sketches and files, can be shared on an FTP website. The information can be viewed and discussed with the client in a quick and seamless manner. We believe these resources increase productivity and accuracy, and allow our high-quality product to be delivered on time.

After our research, project set-up, and in house meetings, we will dispatch our field crews to establish horizontal and vertical control. After the controls have been established, as specified by the City, we will obtain elevation cross-sections on a 50-foot stationed interval (10 foot spacing on pavement) for topographic work. Elevations will be obtained to the one-hundredth of a foot for all hard surfaces and to one-tenth of a foot at natural ground. All utilities within the corridor would be shown with as-built information obtained where possible. All improvements within the corridor will be shown including, but not limited to, such items as buildings, trees, fences hedges, signs, pavement markings and utilities (above and below ground).

The data obtained in the field by the use of GPS, total station equipment, and TDS data collection system will then be processed and checked by the field crew supervisor before it is turned over to the office survey department for final preparation of the survey.

A quality control review is first performed by the field crew chief. The field crew coordinator will perform a subsequent review, and the project surveyor will follow up with a final review. These quality control reviews are performed before the field survey information is transmitted to our office staff to correct errors and monitor field procedures.

**Office Survey Procedures:** The field survey data is “moved into the office” for processing, creating drawings, and calculations. A professional surveyor and mapper will supervise the office effort for conversion of the field information into a completed survey document. Our project manager will coordinate all calculations, CADD assignments, drafting duties, coordinates field to office efforts, and reviews projects for final submittal to the project manager. Depending on the size of the project, both the field and office work effort will be performed simultaneously.

The project manager reviews and discusses all completed projects with our team members to ensure that they meet the City's goals and requirements. The office survey effort also undergoes a quality control review process. Our team will ensure quality control reviews are conducted. Once the quality control officer is satisfied with the product, the project manager will review the survey documents to ensure that they meet standards of practice and conform to Rule 5J-17 of the Florida Administrative Code. The project manager is the final step in our quality control process to ensure exceptional results for the City. No survey and mapping project is complete without the delivery of the final product to the City for its review, use, and acceptance of the project and final deliverables.



All of these services will be performed in compliance with the City's specifications. Survey work will conform to the Florida State Plane Coordinate System using the North American Datum of 1983 (1990 or 1999 adjustment) for horizontal control and the North American Vertical Datum of 1988 (NAVD) for vertical control or to the City's specified datum.

All work will be provided to the City in AutoCAD (2013 or higher), using the most current version, compliant with the City's CAD standards. Completed projects will also include copies of all survey field notes. Three signed and sealed hard copies of the survey plotted at a reasonable scale along with a disc will comprise and be deemed as the deliverables. All work will be performed in accordance with the Standards of Practice as established by the Florida Board of Professional Surveyors and Mappers in Chapter 5J-17 of the Florida Administrative Code and the requirements of the City.

## QUALITY ASSURANCE AND CONTROL

KCI takes great pride in the fact that we have provided professional survey and mapping services for nearly half a century. Important to this long term success is effective project management and QA/QC, which includes four key principles:

1. Proper Approach
2. Supervision
3. Quality Reviews
4. Active Senior Management Oversight

A specific QA/QC plan will be developed for each project assigned under this contract. This plan will be reviewed fully with all team members, including subconsultants.

KCI is committed to maintaining the highest quality standard for all assignments under this contract. All subconsultant work will be reviewed by our QA/QC officer for completeness and compliance with scope and standards prior to any submittals. The KCI QA/QC program is performed using our best professional judgment and industry practices. We will uphold these practices by conducting constant communication with the Town. We will maintain project logs, correspondence, survey and mapping file databases. Our quick turnaround capability and dedication to completing the task is a result of our ability to adapt our team schedule to work nights, weekends, and holidays. This unique trait sets us apart from our competitors.





# PROOF OF INSURANCE - PROFESSIONAL LIABILITY

<b>ACORD™</b> <b>CERTIFICATE OF LIABILITY INSURANCE</b>	Client#: 42475 KCITEC	DATE (MM/DD/YYYY) <b>12/12/2018</b>																																																																	
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).</p>																																																																			
<b>PRODUCER</b> <b>CBIZ Insurance Services, Inc.</b> <b>9755 Patuxent Woods Drive</b> <b>Suite 200</b> <b>Columbia, MD 21046</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"><b>CONTACT NAME:</b></td> </tr> <tr> <td><b>PHONE (A/C, No, Ext):</b></td> <td><b>FAX (A/C, No):</b></td> </tr> <tr> <td colspan="2"><b>E-MAIL ADDRESS: aecert@cbiz.com</b></td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>INSURER(S) AFFORDING COVERAGE</b></td> </tr> <tr> <td colspan="2"><b>INSURER A : XL Specialty Insurance Co.</b></td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>NAIC #</b></td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>37885</b></td> </tr> <tr> <td colspan="2"><b>INSURER B :</b></td> </tr> <tr> <td colspan="2"><b>INSURER C :</b></td> </tr> <tr> <td colspan="2"><b>INSURER D :</b></td> </tr> <tr> <td colspan="2"><b>INSURER E :</b></td> </tr> <tr> <td colspan="2"><b>INSURER F :</b></td> </tr> </table>		<b>CONTACT NAME:</b>		<b>PHONE (A/C, No, Ext):</b>	<b>FAX (A/C, No):</b>	<b>E-MAIL ADDRESS: aecert@cbiz.com</b>		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>INSURER A : XL Specialty Insurance Co.</b>		<b>NAIC #</b>		<b>37885</b>		<b>INSURER B :</b>		<b>INSURER C :</b>		<b>INSURER D :</b>		<b>INSURER E :</b>		<b>INSURER F :</b>																																										
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 ACORD 25 (2016/03) 1 of 1 The ACORD name and logo are registered marks of ACORD  
 #S1982043/M1980450

ELL



# PROOF OF INSURANCE - GENERAL LIABILITY



KCITECH-01

LDARCAS

## CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
 03/20/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Lyons Insurance Agency, Inc. 501 Carr Road, Suite 301 Wilmington, DE 19809	<b>CONTACT NAME:</b> Lisa Darcas <b>PHONE (A/C, No, Ext):</b> (302) 472-2911 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> ldarcas@lyonsinsurance.com														
<b>INSURED</b>  KCI Technologies, Inc. 936 Ridgebrook Road Sparks, MD 21152	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: National Union Fire Insurance Company of Pittsburgh, PA</td> <td>19445</td> </tr> <tr> <td>INSURER B: Great American Insurance Co.</td> <td>16691</td> </tr> <tr> <td>INSURER C: New Hampshire Insurance Company</td> <td>23841</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: National Union Fire Insurance Company of Pittsburgh, PA	19445	INSURER B: Great American Insurance Co.	16691	INSURER C: New Hampshire Insurance Company	23841	INSURER D:		INSURER E:		INSURER F:	
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## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
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A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> Comp Ded. \$250 <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Collision Ded \$500			4489582	04/01/2018	04/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			TUU0202925-07	04/01/2018	04/01/2019	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ 25,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC012016190	04/01/2018	04/01/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Auto Liability covers all vehicles rented by KCI Technologies, Inc. and its subsidiaries.

## CERTIFICATE HOLDER

## CANCELLATION

Evidence of Coverage	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2016/03)

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