

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members **DATE:** August 21, 2019
FROM: Douglas R. Gonzales, General Counsel
SUBJECT: Proposed Authorization to Proceed with Bermello Ajamil & Partners

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – CRA
- 2) Type of Agreement – Authorization to Proceed
- 3) Method of Procurement (RFP, bid, etc.) – Fla. Statute 287.055 Consultants Competitive Negotiation Act
- 4) Term of Contract:
 - a) initial – Three years
 - b) renewals (if any) – Two additional two year terms
 - c) who exercises option to renew – Mutual agreement of the parties
- 5) Contract Amount – Not to exceed \$121,471.00
- 6) Termination Rights – CRA has the right to terminate with or without cause upon 7 days advance written notice to the Contractor.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
- 8) Scope of Services – Contractor shall provide professional consulting services for the Hollywood Downtown Streetscape, Tree Well and Crosswalks Project.
- 9) Other Significant Provisions: None

cc: Jorge Camejo, Executive Director for the CRA