CITY OF HOLLYWOOD INTEROFFICE MEMORANDUM

- TO:Mayor and CommissionersDATE:8/8/2019
- **FROM:** Douglas R. Gonzales, City Attorney

SUBJECT: Agreement with Life Scan Wellness Centers for Annual Health Screening Physicals

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved Human Resources
- 2) Type of Agreement Agreement for health screening services
- 3) Method of Procurement (RFP, bid, etc.) RFP
- 4) Term of Contract:
 a) initial 1 yr.
 b) renewals (if any) Three one-yr. renewals
 c) who exercises option to renew City
- 5) Contract Amount Not to exceed 110% of \$450,000
- 6) Termination Rights City can terminate without cause effective immediately.
- 7) Indemnity/Insurance Requirements Vendor will indemnify City and provide insurance.
- 8) Scope of Services Vendor will provide annual health screening physicals for City employees.
- 9) Other Significant Provisions: None.

cc: Dr. Wazir Ishmael, City Manager