



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

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DIVISION

2019 JUN -5 AM 9:16

Sole Source Justification Form (Use for Purchases(s) in excess of \$2,500)

Per City of Hollywood Ordinance § 38.40 (C) (3) 'sole source' purchases are exempt from the competitive bid and competitive proposal requirements. Sole-source supplies and services, such as unique, patented, or franchised supplies or services, are exempt if the Director of Procurement Services determines, after a good faith review of available sources, that a particular supply or service is available from only one source.

Date 6/3/19

Department/Office Public Utilities

Division/Area WWTP

Contact Person Coy Mathis

Title WWTP Manager

Phone 954-921-3288

Email cmathis@hollywoodfl.org

1. Requested Vendor Arroyo Process Equipment

Vendor Number 100273

Address 1550 Centennial Blvd. Bartow, FL 33030

Contact Person George Boyer

Title Regional Sales Manager

Phone 863-681-9700

Email george@arroyoprocess.com

2. Product/Service being requested (be specific). Purchase of a G40P1 Type Detritor Drive Assembly for replacement of the Drive Assembly for Grit Clarifier #1.

3. Detailed description of the product/service function and purpose. Currently the Drive Assembly is out of service for Grit Clarifier #1. The Drive Assembly is use to remove grit and sand from influent wastewater. The drive assembly is necessary to prevent grit and sand from being pump throughout the WWTP. Grit and sand interferes with the proper operation of the treatment process and causes extreme wear on pump equipment impellers. The Drive Assembly is necessary for the satisfactory operation of the WWTP within permit parameters and to protect Public Health and Safety.

4. Please explain in detail why this vendor is the sole source supplier for the required product/service. Be sure to explain the necessary features this vendor provides which are not available from any other vendor. Arroyo Process Equipment is the sole manufacturer of Elmco Water Technologies and Dorr-Oliver process equipment. The Drive Assembly being supplied and installed by Arroyo Process Equipment is a direct

Procurement Service Division use only

Requisition # R
(As Applicable)

Purchase Order # P
(As Applicable)

Blanket Purchase Order # BPO
(As Applicable)

(Revised 9/2013)

replacement of the current worn-out and broken Drive Assembly which will exactly match up with the tree arms, scrapers and skimmers currently used in Grit Clarifier #1. No other Drive Assembly will fit or work in the current piping arrangement which was design for the capacity of the Elmco and Dorrs Oliver equipment. Arroyo Process Equipment is the sole distributor of Elmco and Dorrs Oliver parts and equipment.

5. Please explain in detail what process the Department/Office took to verify that there are no other vendors or products/services available to perform the required function.

The installed equipment is produced by the sole manufacturer Arroyo Process Equipment. No other supplier is available to procure this equipment. Arroyo Process Equipment is the original equipment manufacturer and the exclusive supplier of the equipment and parts requested. Sole Source letter from Arroyo Process Equipment is attached.

6. Please submit supporting documentation from the vendor or other sources certifying that this vendor is a sole source for the required product/service being requested. For example, the vendor holds the distribution rights, productions rights, copyrights, trademark and/or patent:

☒ Vendor holds the exclusive rights for the product/service.

☒ Vendor is the sole provider of the product/service that has unique characteristics essential to the needs which no other product is capable.

☐ Product is replacing existing product and necessary to maintain warranty or service contract.

☐ Product is replacing existing product and is not interchangeable with any other product.

7. Total cost of the requested product/service? \$205,600.00

8. Total estimated annual (fiscal year) cost of requested product/service? \$205,600.00

Account Number(s) 442.409901.53600.563020.000704.000.000. Const Renov- WWTP Misc Repairs.

9. Is this product/service covered by a warranty? ☐ Yes ☒ No

If yes, please attach a copy of the warranty details.

10. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

☐ Yes ☒ No

If yes, please describe the related products/services and estimated cost(s.)

11. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

☐ Yes ☒ No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.)

12. Is this a grant related purchase? ☐ Yes ☒ No

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If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.) _____

Will this require matching funds? ☐ Yes ☒ No

What is the grant source? _____

What is the grant (dollar) amount? _____

13. Please complete an advanced search of the vendor recommended for award on the Federal Government's Systems for Award Management at www.sam.gov.

Date of Advanced Search _____

Company Name(s) Searched

Search Results

REQUESTING DEPARTMENT RECOMMENDATION

WARNING: Per Florida Statutes 838.22(2) – "It is unlawful for a public servant, with corrupt intent to obtain a benefit for any person or to cause unlawful harm to another, to circumvent a competitive bidding process required by law or rule by using a sole-source contract for commodities or services.

I recommend that the competitive quoting/bidding process be waived and that the goods/services be purchased as a sole source.

Corey Mathis
Contact Person's Signature

6/3/19
Date

Corey Mathis
Supervisor's Signature

6/3/19
Date

[Signature]
Director's Signature (required over \$10,000)

6/3/19
Date

| APPROVAL (Procurement Service Division Use Only) | | | |
|--|--------------------|------|-------------------|
| Verified By: | <u>[Signature]</u> | Date | <u>6/12/19</u> |
| Approved By: | <u>[Signature]</u> | Date | <u>12/June/19</u> |

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(Revised 9/2013)

Ovivo USA, LLC
4255 Lake Park Blvd., Suite 100
Salt Lake City, Utah
84120-8201
USA

Telephone: 801.931.3239
Facsimile: 801.931.3090
www.ovivowater.com



June 03, 2019

State of Florida Water and Wastewater

Attention: To whom it may concern

Re: Bimco Water Technologies/Dorr Oliver

Dear Sirs:

Please be advised that Ovivo USA, LLC is the exclusive "Sole" manufacturer and seller of all Bimco Water Technologies and Dorr-Oliver process equipment used in The State of Florida for water and wastewater treatment process.

Our exclusive Sales agent for Florida is:

George Boyer
Regional Sales Manager
Arroyo Process Equipment
1550 Centennial Blvd.
Bartow, Fl. 33030
Office: 863-533-9700
Cell: 863-581-0045
george@arroyoprocess.com

Very truly yours,

Ovivo USA, LLC

Todd Ruben

Todd Ruben
U.S. Aftermarket Manager