

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** July 9, 2019

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Interlocal Agreement with Broward County for Household Hazardous Waste, Bulk Trash and Yard Waste Drop-Off Programs.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
  - 2) Type of Agreement – Interlocal
  - 3) Method of Procurement (RFP, bid, etc.) – **Best Interest. Section 38.40(C)(8) of the Purchasing Ordinance requires a 5/7ths vote.**
  - 4) Term of Contract:
    - a) initial – one year
    - b) renewals (if any) – four additional one year terms. **Renewals are automatic unless terminated.**
    - c) who exercises option to renew – mutual
  - 5) Contract Amount – (a) The per capita fee for Household Hazardous Waste will increase from \$2.12 to \$2.42 which increases the City's annual cost from \$298,428.00 to \$340,659.00; and (b) the per capita fee for Residential Drop-Off Programs of Bulk Trash and Yard Increase will increase from \$0.54 to \$1.31 which increases the annual amount from \$76,015.00 to \$184,406.00. Although the per capita fee for the City will increase, the total cost of these services to residents will be free of charge at permanent collection sites.
  - 6) Termination Rights – for cause or for convenience.
  - 7) Indemnity/Insurance Requirements – Indemnity and Insurance subject to Section 768.28, Florida Statutes. (See Articles 5 and 6 of the Agreement).
  - 8) Scope of Services – County will provide household hazardous waste, bulk trash and yard waste drop-off programs.
  - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager