



# City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: XXXXXXXXXXXX

RE: BLANKET ORDER #: B00XXXX

PRODUCT/SERVICE: Underground Utility Locations  
Services – Initial Term

Craig A. Smith & Associates V#26688  
Attn: Jim Driscoll  
7777 Glades Road, Suite #410  
Boca Raton, FL 33434

Telephone Contact: 561-791-9280  
Email: [jdriscoll@craigasmith.com](mailto:jdriscoll@craigasmith.com)

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Purchase Order with your company based on one of the following:

- |  |        |
|--|--------|
| <input type="checkbox"/> FORMAL BID #  | DATED: |
| <input type="checkbox"/> INFORMAL BID #  | DATED: |
| <input type="checkbox"/> RENEWAL OF FORMAL BID #   | DATED: |
| <input type="checkbox"/> EXTENSION OF FORMAL BID/RFP#                                    | DATED: |
| <input type="checkbox"/> WRITTEN QUOTATION #   | DATED: |
| <input type="checkbox"/> VERBAL QUOTATION PER  | DATED: |
| <input type="checkbox"/> STATE OF FLORIDA CONTRACT #                                     | DATED: |
| <input type="checkbox"/> BROWARD COUNTY BID #  |        |
| <input checked="" type="checkbox"/> OTHER: <b>PIGGYBACK OF TOWN OF PEMBROKE PARK RFP</b> |        |

|  |                      |
|--|----------------------|
| Initial Term                             | 7/28/2019 – 4/4/2020 |
| First Renewal Term (Optional)            | 4/5/2020 – 4/4/2021  |
| Second and Final Renewal Term (Optional) | 4/5/2021 – 4/4/2022  |

\*NOTE – City Reserves the right to exercise Optional Periods.

The estimated **annual** dollar value is **\$300,000.00**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Purchase Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Robert Lowery** at (954) 921-3552.

c: Public Utilities  
Water Treatment Plant  
Wastewater Treatment Plant  
Public Works  
Finance