

RESOLUTION NO _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE HIGHEST RANKED FIRM TO PROVIDE DEVELOPMENT IMPACT FEE STUDY SERVICES FOR VARIED PROPOSED NON-UTILITY DEVELOPMENT IMPACT FEES.

WHEREAS, it is in the best interest of the City to enter into an agreement with a Development Impact Fee Calculation firm to provide services required to implement new non-utility Impact fees to meet the demands placed on the City's infrastructure by Development projects; and

WHEREAS, non-utility Development Impact Fees to be evaluated and considered under this contract will include review and update of Park Impact Fee (created in 2013), new Police Impact Fee, new Fire Impact Fee, new General Services Impact Fee, new Transportation and Mobility Impact Fee and new Affordable Housing Impact Fee; and

WHEREAS, on January 20, 2019, RFQ-4604-19-PB was posted on BidSync and the RFQ was also sent to firms known to provide these services; and

WHEREAS, 31 firms viewed the RFQ and six downloaded the documents from Bidsync's solicitation webpage, and on February 19, 2019, the Office of the City Clerk and the Procurement Division received statements of qualifications packages from the following two firms:

1. Raftelis Financial Consultants, Inc.
2. Tindale Oliver and Associates, Inc. ; and

WHEREAS, an Evaluation Committee comprised of the City Engineer, Assistant Chief of Police, Interim Director Parks Recreation and Cultural Arts and Community Development Manager received the submittals; and

WHEREAS, on April 1, 2019, the members of the Evaluation Committee, together with a non-voting Procurement staff member, met in a publicly advertised meeting to evaluate the statements of qualifications and short-listed the participating consulting firms as follows (the highest point total is the highest ranked):

1. Tindale Oliver and Associates, Inc. -373
2. Raftelis Financial Consultants, Inc. -360 ; and

WHEREAS, on April 30, 2019, the above short-listed firms presented their qualifications to the evaluation committee and were again ranked based upon specific selection criteria, including a presentation and questions and answer session; and

WHEREAS, the following describes the overall and final results of the selection process:

1. Tindale Oliver and Associates, Inc.- 374 points – 1st ranked
2. Raftelis Financial Consultants, Inc.- 340 points – 2nd ranked ; and

WHEREAS, the Director of Development Services recommends that the City Commission authorizes the appropriate City officials to negotiate and execute a three year agreement for Development Impact Fee Calculation Services with the top ranked consultant Tindale Oliver and Associates, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That the City Commission ranks the firms as follows:

- 1 _____
- 2 _____

Section 3: That it approves and authorizes the negotiation and execution by the appropriate City officials of an agreement embodying the terms and conditions approved by the City Commission this date with the highest ranked firm, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4: That if the appropriate City officials are unable to negotiate an agreement with the highest ranked firm, they are authorized to terminate negotiations with that firm, and commence negotiations with the next highest ranked firm and execute an agreement, if possible.

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Section 5: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2019.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY for the use and reliance of
The City of Hollywood, Florida, only.

DOUGLAS R. GONZALES, CITY ATTORNEY