

**CITY OF HOLLYWOOD
COMMUNITY REDEVELOPMENT AGENCY
INTEROFFICE MEMORANDUM**

TO: CRA Board **DATE:** May 20, 2019

FROM: Douglas R. Gonzales, General Counsel

SUBJECT: Agreement for Design Services for Phase IV & A1A
Undergrounding of Overhead Utilities

I have reviewed the above referenced Agreement and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Beach District of CRA
- 2) Type of Agreement – Notice to Proceed
- 3) Method of Procurement (RFP, bid, etc.) – RFQ
- 4) Term of Contract:
 - a) initial – To be determined
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – Not to exceed \$362,860
- 6) Termination Rights – City can terminate without cause.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify City and provide insurance.
- 8) Scope of Services – Design services for the Phase IV undergrounding of overhead utilities
- 9) Other Significant Provisions: None

cc: Dr. Wazir Ishmael, City Manager