

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE AN AGENT OF RECORD LETTER ON BEHALF OF THE CITY TO THE HIGHEST RANKED PROPOSER, AON RISK SERVICES, INC. OF FLORIDA, TO PROVIDE BROKERAGE SERVICES - PROPERTY AND LIABILITY AND WORKERS COMPENSATION INSURANCE FOR A PERIOD OF THREE YEARS WITH ONE OPTIONAL ONE YEAR RENEWAL PERIOD, WITH AN ANNUAL COST NOT TO EXCEED \$144,000.00.

WHEREAS, the Office of Human Resources desires to provide property and liability and workers compensation insurance; and

WHEREAS, brokerage services include the competitive solicitation of quotes for these coverages from viable carriers and in the appropriate structure to maximize the protection of the City's assets; and

WHEREAS, Request for Proposal Number RFP-4606-19-AP was issued for a time period of three years with one optional one year renewal period, with a flat rate paid by the City with premiums net of commission; and

WHEREAS, on March 7, 2019, Notices of RFP-4606-19-AP were mailed and the RFP was advertised online via the City's website and BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A)(1), and resulted in responses from six firms as follows:

Aon Risk Services, Inc.
First Florida Insurance Brokers
Arthur J. Gallagher
Gehring Group
McGriff, Seibels & Williams, Inc.
USI Insurance Services, LLC ; and

WHEREAS, the evaluation of the submittals was based upon the criteria established in the RFP: firm qualifications/experience/resources, services offered, project understanding/proposed approach/methodology, firm's fee schedule, and firm profile; and

WHEREAS, on April 22, 2019, each of the firms' proposals was evaluated by a three member Evaluation Committee consisting of the Assistant Director of Human Resources, Risk Manager, and Communications, Marketing and Economic Development Director; and scored the firms based upon the established RFP criteria, first choice to third choice as follows:

Aon Risk Services, Inc.	277
USI Insurance Services, LLC	259
Arthur J. Gallagher	257; and

WHEREAS, based on these results, the Evaluation Committee recommends that the City Commission authorize Aon Risk Services, Inc. of Florida to be the next broker of record for the City; and

WHEREAS, funding for the associated property and liability insurance broker has been identified and will be available in the Fiscal Year 2019 in the City's Self Insurance Fund (Fund 58).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the issuance, by the appropriate City officials, of an Agent of Record Letter with Aon Risk Services, Inc. of Florida, in a form acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2019.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY For the use and reliance of
the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES, CITY ATTORNEY