

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** April 24, 2019

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Utility Work By Highway Contractor Agreement with FDOT for the adjustment of sewer manholes, a water meter box, water valves and the relocation of a fire hydrant along 56th Avenue from Pembroke Road to Stirling Road.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Utility Work By Highway Contractor Agreement.
 - 3) Method of Procurement (RFP, bid, etc.) – **Best Interest. Section 38.40(C)(8) of the Purchasing Ordinance requires a 5/7ths vote.**
 - 4) Term of Contract:
 - a) initial – approximately 22 months based upon FDOT schedule.
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – In the lump sum amount of \$39,984.00.
 - 6) Termination Rights – Either party may terminate with cause.
 - 7) Indemnity/Insurance Requirements – To the extent permitted by law, City shall indemnify FDOT.
 - 8) Scope of Services – FDOT and/or its contractor will perform adjustments to 13 utility sewer manhole covers, 42 water valve boxes, one water meter box and relocate two fire hydrants along 56th Avenue from Pembroke Road to Stirling Road.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager