

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** April 24, 2019

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Amendment Number One to the Utility Work By Highway Contractor Agreement with FDOT for the adjustment of additional utility sewer manholes and water valves

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Amendment to Utility Work By Highway Contractor Agreement. (Original agreement approved pursuant to Resolution No. R-2018-331)
 - 3) Method of Procurement (RFP, bid, etc.) – **Best Interest. Section 38.40(C)(8) of the Purchasing Ordinance requires a 5/7ths vote.**
 - 4) Term of Contract:
 - a) initial – approximately 9 months.
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – Original agreement was for \$18,760.00. **The proposed amendment increases the contract amount by \$3,472.00 for a total amount of \$22,232.00.**
 - 6) Termination Rights – Either party may terminate with cause.
 - 7) Indemnity/Insurance Requirements – City shall indemnify.
 - 8) Scope of Services – Under the original contract, FDOT and/or its contractor would be providing utility work services to adjust nine sewer manholes and 20 water valves on Park Road, Fillmore Street, Polk Street and Van Buren Street. **Due to design changes, the propose amendment will add five additional sewer manholes and 11 additional water values to be adjusted.**
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager