

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** April 1, 2019

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Lease Agreement with Enterprise FM Trust for 15 vehicles

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police Department
- 2) Type of Agreement – Lease
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback State of Sourcewell Contract Number 060618-EFM.** Section 38.40(C)(5) of the City's Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract:
 - a) initial – 3 years
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – In an amount not to exceed \$263,712.60
- 6) Termination Rights – Termination shall occur only upon written notice by Lessor to Lessee.
- 7) Indemnity/Insurance Requirements – Lessee to indemnify Lessor from losses caused by Lessee's breach of the agreement or any damage, loss, theft or destruction of vehicles.
- 8) Scope of Services – Vendor will lease 15 vehicles for use by Command Staff and the Vice, Intelligence and Narcotics Unit.

TERM SHEET FOR ENTERPRISE FM TRUST

9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager