

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** March 18, 2019

**FROM:** Douglas R. Gonzales  
City Attorney

**SUBJECT:** Proposed Agreement with Lloyds of London for Purchase of Increased EMT Insurance Coverage

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I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions which are proposed are as follows:

- 1) Department/Office involved – Human Resources
- 2) Type of Agreement – Insurance policy
- 3) Method of Procurement (RFP, bid, etc.) – "Insurance" exemption
- 4) Term of Contract
  - a) initial – The increased coverage will be in effect from 4/17/2019 to 10/1/2019.
  - b) renewals (if any) -
  - c) who exercises option to renew -
- 5) Contract Amount – The premium for the increased coverage will not exceed \$11,000.
- 6) Termination rights – For cause only.
- 7) Indemnity/Insurance Requirements – This is an insurance policy.
- 8) Scope of Services – Vendor will increase the City's EMT insurance coverage from \$250,000 per claim/\$500,000 aggregate to \$1,000,000 per claim/\$1,000,000 aggregate.
- 9) City's prior experience with Vendor – Yes.
- 10) Other significant provisions - None.

cc: Wazir A. Ishmael, Ph.D., City Manager