

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** March 7, 2019

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Authorizing the negotiation and execution of an agreement with the highest ranked firm for the installation of a parking access revenue control system

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Development Services/Parking Division
  - 2) Type of Agreement – n/a
  - 3) Method of Procurement (RFP, bid, etc.) – RFP No. 4596-18-JE
  - 4) Term of Contract
    - a) initial – to be negotiated.
    - b) renewals (if any) – to be negotiated.
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – In the estimated amount of \$672,600.44.
  - 6) Termination rights – City has right to terminate with or without cause.
  - 7) Indemnity/Insurance Requirements – Vendor shall comply with applicable City requirements.
  - 8) Scope of Services – The highest rank firm will install a turn-key parking access and revenue control system at the Van Buren and Radius parking garages in accordance with the terms and conditions of the RFP and the vendor's response.
  - 9) City's prior experience with Vendor (if any) – n/a.
  - 10) Other significant provisions – n/a
- cc: Wazir A. Ishmael, Ph.D. City Manager