

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: February 27, 2019

FROM: Douglas R. Gonzales
City Attorney

SUBJECT: Blanket Purchase Order with ASE Telecom & Data, Inc. for fiber optic network infrastructure upgrades and improvements related to the main public utilities facilities, the water treatment plant, the southern regional wastewater treatment plant and the underground utilities compound

I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions, which are proposed, are as follows:

1) Department/Office involved – Public Utilities

2) Type of Agreement – Blanket Purchase Order

3) Method of Procurement (RFP, bid, etc.) – **Piggyback from Broward County Solicitation number BLD2114202B1.** Section 38.40(C)(5) of the City's Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.

4) Term of Contract-

- a) initial- expires on 1/8/2020
- b) renewals (if any) – n/a
- c) who exercises option to renew – n/a

5) Contract Amount – In an estimated amount of \$150,000.00.

6) Termination rights – Yes, in accordance with Broward County's Solicitation.

7) Indemnity/Insurance Requirements –Yes, in accordance with Broward County's Solicitation.

8) Scope of Services – ASE Telecom & Data, Inc. will provide fiber optic network infrastructure upgrades and improvements to Public Utilities facilities.

9) City's prior experience with Vendor (if any) – n/a

Term Sheet – Blanket Purchase Order with ASE Telecom & Data, Inc.

10) Other significant provisions – none

cc: Wazir A. Ishmael, Ph.D., City Manager