



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

2017 SEP 21 AM 9:57

DATE: August 29, 2017

FILE: PR-17-277

TO: Jorge Camejo, Director  
CRA

FROM: Janice English, Contracts Officer  
Procurement Services

SUBJECT: Blanket Contract Renewal for Sanitation and Safety Ambassadors for the Hollywood CRA Downtown District – B002646 – Mydatt Services, Inc DBA Block by Block

**ISSUE:**

The current period of the above contract expires 11/05/17. The contract is renewable for an additional two (2) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

**EXPLANATION:**

Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

**RECOMMENDATION:**

Please reply to Procurement Services as soon as possible by returning this memo appropriately filled out, signed and dated.

Date: 20 Sep 17

To: Janice English, Procurement Services

The Director of CRA recommends the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 66.0186.0154.552.015201.

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated annual usage/expenditure is: \$299,869.87

By: Yvette Scott-Phillip

Title: Budget Manager



## CITY OF HOLLYWOOD, FLORIDA

### PROCUREMENT SERVICES DIVISION

#### Department/Office Contract Renewal Evaluation

Date: 24 Sep 17	
Department/Office: CRA	Division/Area: 1911/1912
Contact Person: Lisa Liotta	Title: Redevelopment + Operations Manager
Contact phone number: 954 924 2980	Contact Email: LLIOTTA@hollywoodfl.org
Purchase Order/Blanket Purchase Order #: B6026046	
Contract Expiration Date: Nov 5, 2017	
Vendor: Nydatt Services DBA Block by Block	Contact Person: Brandon Lanier
Contact phone number: 202-815-6191	Contact Email: BLANIER@BlockbyBlock.com
Good/Service: Sanitation Safety Ambassadors	Solicitation #:

1. How would you rate the quality of goods/services?

☐ Excellent ☒ Good ☐ Satisfactory ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☐ Excellent ☒ Good ☐ Satisfactory ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?  
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes ☐ No ☐ Did not need to contact

If no, please explain?



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**Department/Office  
Contract Renewal Evaluation**

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

*We were backed off of a City of Miami/  
Colonet phone contract. The City of Miami  
has provided the vendor with increases,  
yet we have been prohibited to do so to our  
detriment*

Department/Office Director's Name:

*JORGE CAMERO*

Department/Office Director's Signature: