

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** CRA Chair and Board Members **DATE:** December 26, 2018

**FROM:** Douglas R. Gonzales, General Counsel

**SUBJECT:** Proposed Construction Management at Risk Contract with Kaufman Lynn Construction

---

I have reviewed the above captioned agreement for form and legality. The general business terms are as follows:

- 1) Department/Division involved – CRA
  - 2) Type of Agreement – Construction Management at Risk (Section 255.29, Florida Statutes)
  - 3) Method of Procurement (RFP, bid, etc.) – RFQ
  - 4) Term of Contract
    - a) initial – 15 months (this is an extension of approximately 3 months)
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – \$13,109,688.00
  - 6) Termination rights – CRA may terminate for default or for convenience.
  - 7) Indemnity/Insurance Requirements – Contract shall comply with applicable CRA requirements.
  - 8) Scope of Services – Contractor shall provide construction services for the Nebraska/Nevada Street Parking Garage.
  - 9) Other significant provisions – n/a
- cc: Jorge Camejo, Executive Director for the CRA