

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: December 27, 2018

File: BIS 19 – 068

File: TMP-2018-769

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT AND ISSUE A BLANKET PURCHASE ORDER BETWEEN THE HIGHEST RANKED FIRM AND THE CITY OF HOLLYWOOD TO PROVIDE OCCUPATIONAL HEALTH SERVICES FOR AN ESTIMATED ANNUAL EXPENDITURE OF \$69,440.00.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks authorization for the appropriate City Officials to enter into and issue a blanket purchase order for annual occupational health services, specifically pre-placement physical examinations, and complete physical examinations for members of the Fire Rescue Department's HazMat team as well as vaccinations, treatment and screenings for infectious diseases for the Fire Rescue, Police, Public Utilities and Public Works Departments.

Pursuant to Request for Proposals, "RFP", Number 4598-18-PB, a solicitation for the above described services was issued by the City on September 7, 2018 with a return date of October 4, 2018. The solicitation resulted in 2 responses which were evaluated by a selection committee. Upon the committee's evaluation of the responses, it was determined that the response submitted by Concentra Medical Centers in the amount of

\$69,440.00 for said services was the lowest, responsive and responsible bid. A recommendation was prepared by the committee to award the bid to Concentra Medical Centers. The agreement will be for a period of 3 fiscal years with an option to renew for 2 additional 1 year periods, if approved.

Funding for the occupational health services to be provided in the current fiscal year is available in account numbers #001.215001.52200.552010.000000.000.000, #001.112002.51300.531160.000000.000.000, and #558.112006.51900.531170.000000.000.000. Funding for these services to be provided in a future fiscal year will be requested as part of that future fiscal year's operating budget subject to the approval of the City Commission.

PREPARED AND APPROVED BY:

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