

**CITY OF HOLLYWOOD  
COMMUNITY REDEVELOPMENT AGENCY  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** January 9, 2019

**FROM:** Douglas R. Gonzales  
City Attorney

**SUBJECT:** Proposed Agreement with Pioneer Roofing Co., Inc. for Installation of Roofing Systems on First Aid Stations and Lifeguard Towers

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I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions which are proposed are as follows:

- 1) Department/Office involved – Beach CRA
- 2) Type of Agreement – Construction agreement
- 3) Method of Procurement (RFP, bid, etc.) – Bid
- 4) Term of Contract
  - a) initial – Approximately 18 mths.
  - b) renewals (if any) -
  - c) who exercises option to renew -
- 5) Contract Amount - \$179,382
- 6) Termination rights – For cause only.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify City and provide insurance.
- 8) Scope of Services – Vendor will install roofing systems on 6 new first aid stations and 15 new lifeguard towers.
- 9) City's prior experience with Vendor – Yes.
- 10) Other significant provisions - None.

cc: Wazir A. Ishmael, Ph.D., City Manager