

**CITY OF HOLLYWOOD  
COMMUNITY REDEVELOPMENT AGENCY  
INTEROFFICE MEMORANDUM**

**TO:** CRA Board **DATE:** December 26, 2018

**FROM:** Douglas R. Gonzales, General Counsel

**SUBJECT:** Proposed Agreement with Burkhardt Construction, Inc. for CM at Risk Services to Replace Damaged Poles along the Beach

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I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – CRA
- 2) Type of Agreement – Construction Management at Risk
- 3) Method of Procurement (RFP, bid, etc.) – RFQ
- 4) Term of Contract
  - a) initial – Contract may be used for any CRA project that develops between 2016 and 2021.
  - b) renewals (if any) –
  - c) who exercises option to renew –
- 5) Contract Amount – \$67,290.43
- 6) Termination rights – CRA can terminate immediately without cause.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify City and provide insurance.
- 8) Scope of Services – Vendor will provide construction management at risk services to replace 13 damaged concrete poles along the beach.
- 9) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager