

**CITY OF HOLLYWOOD
COMMUNITY REDEVELOPMENT AGENCY
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** December 4, 2018

FROM: Douglas R. Gonzales, General Counsel

SUBJECT: Proposed Agreement with Burkhardt Construction for Electronic Check Acceptance Processing Services

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Financial Services
- 2) Type of Agreement – End-User License Agreement
- 3) Method of Procurement (RFP, bid, etc.) –No change.
- 4) Term of Contract
 - a) initial – Completion date will be extended from 1/15/2019 to 1/15/2020.
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – No change.
- 6) Termination rights – No change.
- 7) Indemnity/Insurance Requirements – No change.
- 8) Scope of Services – Vendor will have an additional year to complete the Streetscape Phase III Project.
- 9) City's prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager