

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** November 20, 2018
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Agreement with Zimy Electronics, Inc. for Security System

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Public Works, Public Utilities, Fire Rescue and Beach Safety
- 2) Type of Agreement – Blanket Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – “Best interest” exemption
- 4) Term of Contract
 - a) initial – 1-yr.
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – \$190,000 (est.).
- 6) Termination rights – For cause only.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify City and provide insurance.
- 8) Scope of Services – Vendor will maintain and monitor fire alarm, burglar alarm and access control systems.
- 9) Other significant provisions – None.

cc: Wazir Ishmael, Ph.D., City Manager