

**CITY OF HOLLYWOOD
COMMUNITY REDEVELOPMENT AGENCY
INTEROFFICE MEMORANDUM**

TO: CRA Board **DATE:** August 30, 2018

FROM: Douglas R. Gonzales
City Attorney

SUBJECT: Proposed Agreement with Post & Beam, LLC for Purchase of 6 First Aid Stations and 15 Lifeguard Towers

I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions which are proposed are as follows:

- 1) Department/Office involved – Beach CRA
- 2) Type of Agreement – Catalogue purchase
- 3) Method of Procurement (RFP, bid, etc.) – "Best interest" exemption
- 4) Term of Contract
 - a) initial – To be negotiated.
 - b) renewals (if any) -
 - c) who exercises option to renew -
- 5) Contract Amount – Not to exceed \$2,255,000.00
- 6) Termination rights – For cause only.
- 7) Indemnity/Insurance Requirements – To be negotiated
- 8) Scope of Services – Vendor will (i) sell 6 first aid stations and 15 lifeguard towers to the City and (ii) place all 21 at the appropriate locations on the beach.
- 9) City's prior experience with Vendor – None.
- 10) Other significant provisions - None.

cc: Jorge Camejo, Executive Director