

**CITY OF HOLLYWOOD
COMMUNITY REDEVELOPMENT AGENCY
INTEROFFICE MEMORANDUM**

TO: CRA Board **DATE:** August 21, 2018

FROM: Douglas R. Gonzales
City Attorney

SUBJECT: Proposed Agreement with E Sciences, Inc. for Environmental Engineering Services for the Adams Street Site

I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions which are proposed are as follows:

- 1) Department/Office involved – Downtown CRA
- 2) Type of Agreement – Professional Services
- 3) Method of Procurement (RFP, bid, etc.) – RFQ pursuant to Consultants’ Competitive Negotiation Act
- 4) Term of Contract
 - a) initial – To be negotiated.
 - b) renewals (if any) -
 - c) who exercises option to renew -
- 5) Contract Amount – To be negotiated.
- 6) Termination rights – CRA will be able to terminate without cause.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify CRA and provide insurance.
- 8) Scope of Services – Vendor will provide environmental engineering services for the Adams Street site.
- 9) City’s prior experience with Vendor – No.
- 10) Other significant provisions - None.

cc: Jorge Camejo, Executive Director