

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** July 24, 2018

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Purchase Order with Thompson Pump & Manufacturing Co., Inc. for the purchase of three pumps

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
- 2) Type of Agreement – Blanket Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback Florida Sheriff's Association, Bid No. FSA 17-VEH15.0- Cab & Chassis Trucks and Other Fleet Equipment.** Section 38.40(C)(5) of the City's Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract
 - a) initial – one time purchase
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – In an amount not to exceed \$174,572.00 (Based upon vendor quote number WPB-AC-018-2018(rev) and WPB-AC-019-2018(rev) in accordance with the awarded contract pricing).
- 6) Termination rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor will comply with applicable City requirements.
- 8) Scope of Services – Vendor will provide two six-inch sound attenuated, compressor-assisted, trailer mounted, high efficiency, low pressure pumps and one eight-inch sound attenuated, compressor-assisted, trailer mounted, high efficiency pump.

TERM SHEET FOR PURCHASE OF PUMPS FROM THOMPSON PUMP & MANUFACTURING CO., INC.

9) City's prior experience with Contractor (if any) – n/a

10) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager