

**CITY OF HOLLYWOOD
COMMUNITY REDEVELOPMENT AGENCY
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 20, 2018

FROM: Douglas R. Gonzales
City Attorney

SUBJECT: Proposed Agreement with _____ for Construction of Lifeguard
Towers and First Aid Stations

I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions which are proposed are as follows:

- 1) Department/Office involved – Beach CRA
- 2) Type of Agreement – Construction
- 3) Method of Procurement (RFP, bid, etc.) – bid
- 4) Term of Contract
 - a) initial – tbd
 - b) renewals (if any) -
 - c) who exercises option to renew -
- 5) Contract Amount - tbd
- 6) Termination rights – For cause only.
- 7) Indemnity/Insurance Requirements – Standard provisions for both will be in the agreement.
- 8) Scope of Services – Vendor will construct 20 lifeguard towers and first aid stations.
- 9) City's prior experience with Vendor – tbd
- 10) Other significant provisions - None.

cc: Wazir A. Ishmael, Ph.D., City Manager