

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** May 31, 2018

**FROM:** Jeffrey P. Sheffel, City Attorney

**SUBJECT:** Proposed Amendment No. 1 to Work Order No. GLS 18-01 with Gibbs Land Surveyors

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Public Utilities
  - 2) Type of Agreement – Professional Services Agreement for Surveying and Mapping Services
  - 3) Method of Procurement (RFP, bid, etc.) – Florida Statute 287.55, Consultants Competitive Negotiation Act
  - 4) Term of Contract
    - a) initial – 90 days
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – \$21,640.00 (Total \$57,840.00)
  - 6) Termination Rights – Either party may terminate for cause.
  - 7) Indemnity/Insurance Requirements – Consultants shall comply with applicable City requirements.
  - 8) Scope of Services – Consultants shall provide additional surveying and mapping services for additional locations.
  - 9) Other Significant Provisions – n/a
- cc: Wazir Ishmael, City Manager