CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM

TO: Mayor and Commissioners   **DATE:** May 24, 2018

FROM: Douglas Gonzales, City Attorney

SUBJECT: Proposed Purchase Order with Patterson Pope for the purchase of a Radio Frequency Identification (RFID) System

---

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

1)   Department/Division involved – Police Department

2)   Type of Agreement – Purchase Order

3)   Method of Procurement (RFP, bid, etc.) – **Piggyback of Palm Beach County Sheriff's Office RFP Number 14-0507-330/KS.** Section 38.40(C)(5) of the City's Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.

4)   Term of Contract
         a) initial – n/a
         b) renewals (if any) – n/a
         c) who exercises option to renew – n/a.

5)   Contract Amount –   In an amount not to exceed $83,245.78

6)   Termination rights – n/a

7)   Indemnity/Insurance Requirements – Contractor will comply with applicable City requirements.

8)   Scope of Services – Vendor will provide maintenance for the first year; 3 year extended warranty available

TERM SHEET FOR PATTERSON POPE

9)   City's prior experience with Contractor (if any) – n/a

10)   Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager