

STATEMENT OF BUDGET IMPACT
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: June 6, 2018

File: BIS CRA 18-06

Proposed Legislation:

A RESOLUTION OF THE HOLLYWOOD, FLORIDA COMMUNITY REDEVELOPMENT AGENCY ("CRA"), AUTHORIZING APPROPRIATE CRA OFFICIALS TO RENEW THE ATTACHED BLANKET PURCHASE ORDER WITH DELTA PROPERTY MAINTENANCE, INC., FOR JANITORIAL SERVICES AT THE BEACH RESTROOMS AND CRA OFFICES, FOR AN ANNUAL AMOUNT OF \$134,000.00.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential increase in Revenue is possible with this action;

Explanation:

The CRA identified a need for janitorial services at the beach public restrooms and CRA offices.

On December 8, 2015, Bid Number F-4489-16-RL was electronically advertised via BidSync in accordance with the Section 38.42(A) of the City's Purchasing Ordinance.

After all bids were evaluated, the CRA Executive Director and the Director of Procurement Services Division recommended that the CRA Board approve an award to Delta Property Maintenance, Inc. ("DPM"), for an estimated annual expenditure of \$75,888.00.

The award was subject to the City's receipt and approval of all insurance certificates and endorsements required by the City's Risk Manager, and indemnity to the City.

The term for services was for an initial two-year period with the right to renew for two additional two-year periods providing that all terms, conditions and specifications remain the same, both parties agree to the renewal, and such renewal is approved by the CRA.

The CRA recommends exercising the right to renew the blanket purchase order for the first renewal two-year term.

The annual renewal price has increased to \$134,000.00 due to the need to clean the beach public restrooms located at Charnow Park, Fillmore Street, Taft Street, Keating Park, Harry Berry Park, and Tyler Street with greater frequency.

The renewal will be subject to the City's receipt and approval of all insurance certificates and endorsements required by the City's Risk Manager, and indemnity to the City.

Funding for the attached blanket purchase order has been appropriated and exists in account number 63.0185.00180.552.004637.

APPROVED BY: Carolyn Metcalf
Budget Manager
Hollywood Community Redevelopment Agency