

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO RENEW THE ATTACHED BLANKET PURCHASE ORDER WITH CRAIG A. SMITH & ASSOCIATES, INC. FOR LOCATE/MARK UNDERGROUND UTILITIES IN AN ESTIMATED ANNUAL AMOUNT OF \$300,000.00.

WHEREAS, the Department of Public Utilities and the Department of Public Works require an agreement with a qualified contractor to provide utility locator services Citywide; and

WHEREAS, the required locating and marking services were competitively bid by the City of Cooper City, Florida; and

WHEREAS, the City of Cooper City's Bid Number 2015-5-UTL was opened on April 7, 2015 and was awarded to the lowest responsive, responsible bidder, Craig A. Smith & Associates, Inc. on April 28, 2015 for a three year initial term with the option to renew for two additional one year periods; and

WHEREAS, the City of Cooper City exercised the first one year renewal period at its March 27, 2018 Commission Meeting; and

WHEREAS, Section 38.40 (C)(5) of the Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided that the goods and services are (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference; and

WHEREAS, on December 14, 2016, the Hollywood City Commission passed and adopted R-2016-353, authorizing the issuance of a blanket purchase order to Craig A. Smith & Associates, Inc. in accordance with bid number 2015-5-UTL, adopting the current contract term with the option to renew for two additional one year periods; and

WHEREAS, Craig A. Smith & Associates, Inc. is currently providing these services to the City in a satisfactory manner; and

WHEREAS, Section 38.48 (C) (1) of the Purchasing Ordinance provides that, when a contract entered into by the City pursuant to City Commission approval provides for one or more renewals by affirmative action of the City and the estimated annual cost of a renewal exceeds \$250,000.00, only the City Commission is authorized to approve such renewals; and

WHEREAS, the Director of Public Utilities, the Director of Public Works and the Director of Procurement & Contract Compliance recommend that the City Commission approve the renewal of the attached blanket purchase order for utility locator services to Craig A. Smith & Associates, Inc. for the first one year renewal period in an estimated annual expenditure of \$300,000.00; and

WHEREAS, funding has been provided in the fiscal year 2018 budget in the Public Utilities Department's Account Numbers 42.4012.00772.536.003117, 42.4012.00773.536.003117 and 43.4031.00000.538.003117 and will be budgeted in subsequent fiscal years; and

WHEREAS, funding has been provided in the fiscal year 2018 budget in the Public Works Department's Account Number 01.5174.00475.541.003117 and will be budgeted in subsequent fiscal years.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution

Section 2: That it approves and authorizes the issuance, by the appropriate City officials, of the attached blanket purchase order with Craig A. Smith & Associates, Inc., together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney

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Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY for the use and reliance  
of the City of Hollywood, Florida, only.

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DOUGLAS R. GONZALES, CITY ATTORNEY