

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** April 17, 2018

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Agreement with Ogletree Deakins for Legal Services related to Financial Urgency

I have reviewed the above-captioned agreement for form and legal sufficiency, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – City Attorney’s Office
- 2) Type of Agreement – Engagement letter
- 3) Method of Procurement (RFP, bid, etc.) – “Professional services” exemption
- 4) Term of Contract
 - a) initial – Indefinite.
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – Not to exceed \$80,000 for FY 2018.
- 6) Termination rights – Either party can terminate effective immediately without cause.
- 7) Indemnity/Insurance Requirements – None
- 8) Scope of Services – Vendor will provide legal services in connection with the several matters still pending that arose out of the City’s declarations of financial urgency in 2010 and 2011.
- 9) City’s prior experience with Vendor – Yes
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager