

**STATEMENT OF BUDGET IMPACT**  
**(Policy Number 94-45)**  
**Budgetary Review of Proposed Resolution &**  
**Ordinances with Financial Implication.**

**Date:** April 4, 2018

BIS 18 – 142

**FILE:** TMP-2018-164

**Proposed Legislation:**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A PURCHASE ORDER WITH ROBERT HALF INTERNATIONAL, INC. FOR PROFESSIONAL SERVICES TO SUPPORT THE INFORMATION TECHNOLOGY DEPARTMENT FOR AN ESTIMATED AMOUNT NOT TO EXCEED \$62,900.00.

**Statement of Budget Impact:**

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

**Explanation:**

This Resolution seeks authorization for the appropriate City Officials to issue a purchase order to Robert Half International, Inc. for Professional Services in an amount not to exceed \$62,900.00. The Professional Services position requested is a Senior Systems Analyst.

The Department of Information Technology is needing assistance of professional services with specific skills sets. Section 38.40 (C)(2) of the City's Purchasing Ordinance exempts contracts for professional services involving peculiar skills, such as systems consultants, from the competitive solicitation process and on January 31, 2018, five firms were solicited to assist in providing these professional temporary services. Robert Half International, Inc. provided the best qualified candidate to meet Information Technology operational requirements.

Funding for these Professional Services has been provided in the Fiscal Year 2018 budget in the Department of Information Technology account number 57.1347.00000.590.003117 – Contractual Services.

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