

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: March 20, 2018

File: BIS 18 – 135

File: TMP-2018-118

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER WITH ENTERPRISE FM TRUST, A DELAWARE STATUTORY TRUST ("ENTERPRISE") FOR THE LEASE OF VEHICLES TO SERVE THE CODE COMPLIANCE DIVISION FOR A TOTAL 14 MONTH TERM AT AN ESTIMATED TOTAL AMOUNT OF \$104,705.72, AND AMENDING THE FISCAL YEAR 2018 ADOPTED OPERATING BUDGET (R-2017-288) AS DETAILED IN THE ATTACHED EXHIBITS 1 AND 2.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks authorization for the appropriate City Officials to agree to and issue a blanket purchase order to Enterprise Fleet Management, Inc., "Enterprise FM", for the provisioning of 17 leased GMC Sierra pick-up trucks for the use of the Code Enforcement Division for a 14 month period extending over two fiscal years. Previously, the Enterprise FM's Vehicle Lease Program was awarded a bid by the City of Lauderdale Lakes via request for proposals RFP-15-1301-02R. Section 38.40 of the City's Purchasing Code permits the waiver of formal bidding procedures for the provision of goods or services where certain provisions of the Purchasing Code have been observed and, additionally, permits the City to "piggyback" on another jurisdiction's award where the Purchasing Code's provisions have been met.

Subsequently, Enterprise FM agreed to offer the same terms, conditions and pricing to the City on a vehicle lease program as was approved by Lauderdale Lakes. A pilot program was approved by the City Commission via Resolution R-2016-375 on December 14, 2016. This pilot program has been successfully completed and a second 14 month lease period has been proposed.

A master equity lease agreement has been presented for approval which contains an open-end equity lease quote with vehicle specifications and fair price estimates, a termination value schedule, a master equity lease agreement with addendum, a self-insurance addendum and maintenance agreement. The second equity lease agreement provides for 17 vehicles for the first 7 months of the lease to be followed with 17 replacement vehicles for the remaining 7 months of the equity lease. The total equity lease cost over the 14 month term of the equity lease is \$104,705.72.

The term of the blanket purchase order will run from May 1, 2018 through June 30, 2019. Funding for that portion of the equity lease in FY 18, or 5 months, is partially available in account #01.1112.00143.539.004005 with the balance of the funding needed to be provided through a transfer of fund from Enterprise FM through the sale of vehicles returned to Enterprise FM at the end of the pilot program as detailed in Exhibit 1. Funding for the balance of the 14 month equity lease, or 9 months, in FY 2019 will be requested as part of the FY 2019 Operating Budget subject to the adoption and approval of said operating budget by the City Commission. The balance of funding received from Enterprise FM through the sale of the vehicles returned to Enterprise FM at the end of the pilot program will be reserved for future vehicle needs as detailed in Exhibit 2.

.

PREPARED AND APPROVED BY:

Kee Juen Eng
Assistant Director, Budget and Financial Services