

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: March 19, 2018

File: BIS 18 – 129

File: TMP-2018-123

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER WITH GRAYBAR ELECTRIC COMPANY TO PROVIDE ELECTRICAL, LIGHTING, DATA COMMUNICATIONS AND SECURITY PRODUCTS AND RELATED PRODUCTS, SERVICES AND SOLUTIONS IN THE AMOUNT OF \$296,818.00

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks authorization for the appropriate City Officials to enter into and issue a blanket purchase order to Graybar Electric Company, "Graybar", for the supplying of certain electrical, lighting, data communications and security and other related products for the use of various departments in the City. Previously, on December 20, 2017, Graybar was awarded a U.S. Communities bid through the City of Kansas City, Missouri, contact number EV-2370 based upon a request for proposals, RFP, for electrical products and related services and solutions for an initial five year term with options to renew the agreement for three additional two year terms.

The City of Hollywood also seeks to obtain certain products and services from Graybar as detailed above. Section 38.40(C)(5) of the City Purchasing Ordinance permits the City to procure without following formal (bidding) procedures, all goods and services

under certain conditions where the procurement is based upon a bid award from another qualifying jurisdiction which bid award process and procedures have complied with Hollywood's Purchasing Ordinance requirement. Based upon the recommendation of the appropriate City Official a proposed blanket purchase order has been prepared and recommended for approval which provides for an initial five year term from April 1, 2018 through January 31, 2023 with three additional option period of two years each.

The initial authorized amount under the blanket purchase order is \$296,818.00 in the first year of the five year agreement with years two through five estimated to be below \$100,000 annually. The first year's amount of \$296,818.00 contains purchases of electrical supplies and products to replace or restore items damaged as a result of Hurricane Irma; thereby, causing the projected increased in expenditures in the first year.

Funding for the anticipated purchases during the balance of FY 2018 is available in the following line item accounts of the departments procuring items from Graybar.

- 01.5174.00000.519.004635
- 42.4041.00785.536.004633
- 42.4011.00765.536.004633
- 01.2151.00000.522.004635.

Funding for purchases to be made in the fiscal years through the balance of the initial term of the blanket purchase order, years two through five, and any renewal years will be requested as a part of that respective fiscal year's operating budget, subject to the adoption and approval of that fiscal year's operating budget by the City Commission.

PREPARED AND APPROVED BY:

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