

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER EXTENDING THE AGREEMENT WITH CATHEDRAL CORPORATION FOR AN ADDITIONAL SIX MONTH PERIOD FOR UTILITY BILL PRINTING AND MAILING SERVICES FOR AN ESTIMATED AMOUNT OF \$132,500.00.

WHEREAS, the Department of Public Utilities requires a qualified firm to provide billing services such as the monthly printing of utility bills, folding, envelope stuffing and mailing of customer statements, along with other desired inserts; and

WHEREAS, Hernando County, Florida, issued Bid Number 13-T060/TKB for the required services; and

WHEREAS, Hernando County approved the award of Bid Number 13-T060/TKB for billing services to the lowest responsive, responsible vendor, Advanced Xerographics Imaging Systems, Inc., d/b/a Axis Inc., for a two year period with renewal options for three additional one year periods; and

WHEREAS, on October 1, 2014, the City Commission passed and adopted Resolution Number R-2014-287, which authorized the issuance of blanket purchase order number B002642 to Axis Inc. for utility bill printing and mailing services, in accordance with Hernando County Bid Number 13-T060/TKB; and

WHEREAS, in July of 2015, Cathedral Corporation acquired Advanced Xerographics Imaging Systems, Inc., d/b/a Axis Inc., and assumed all rights, title and interest in the contracts and agreements of Advanced Xerographics Imaging Systems, Inc., d/b/a Axis Inc.; and

WHEREAS, on January 29, 2018, Hernando County extended the contract with Cathedral Corporation for a period of six months; and

WHEREAS, Cathedral Corporation has agreed to extend their contract with the City of Hollywood on a month-to-month basis (up to six months) or until the City establishes a new agreement order for these services; and

WHEREAS, Section 38.48 (B) of the Purchasing Ordinance states the that City Manager or his/her designee is authorized to extend, for operational purposes only and for a maximum of 90 days, any contract entered into by the City pursuant to City Commission approval, and that any further extensions of such contract require the approval of the City Commission; and

WHEREAS, Cathedral Corporation is currently providing these services to the City in a satisfactory manner; and

WHEREAS, the Director of the Department of Public Utilities and the Director of Procurement & Contract Compliance recommend that the City Commission approve the issuance of the attached Blanket Purchase Order extending the agreement with Cathedral Corporation for a six month period for an estimated expenditure of \$132,500.00; and

WHEREAS, the extension is subject to the City's receipt and approval of all insurance certificates and endorsements required by the City's Risk Manager; and

WHEREAS, funding for the attached Blanket Purchase Order has been provided for in the Fiscal Year 2018 budget in Account Number 42.4003.00000.536.004201.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the issuance, by the appropriate City officials, of the attached blanket purchase order with Cathedral Corporation, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2018.

JOSH LEVY, MAYOR

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER EXTENDING THE AGREEMENT FOR AN ADDITIONAL SIX MONTH PERIOD WITH CATHEDRAL CORPORATION FOR UTILITY BILL PRINTING AND MAILING SERVICES.

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM & LEGAL
SUFFICIENCY for the use and reliance
of the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES, CITY ATTORNEY