

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** February 8, 2018

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Amended Blanket Purchase Order with Boyd Accessory and Design

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Initially Bid No. F-4497-17-LS, Pursuant to Section 38.40(C)(8) of the City’s Code of Ordinances, the City Commission may, when in the best interests of the City, by a 5/7 vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies or services.
 - 4) Term of Contract
 - a) initial – One year term (08/07/2017 – 08/06/2018)
 - b) renewals (if any) – Two additional one-year terms
 - c) who exercises option to renew – Mutual agreement of the parties
 - 5) Contract Amount – Increase from \$30,000.00 to \$70,000.00
 - 6) Termination Rights – Either party may terminate with cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall remove old lettering and graphics from police and general fleet vehicles and install new ones.
 - 9) Other Significant Provisions – none
- cc: Dr. Wazir Ishmael, City Manager