

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** January 3, 2018

FROM: Douglas Gonzales, City Attorney

SUBJECT: Proposed Purchase Orders with Auto Nation Chevrolet, Prestige Ford and Alan Jay Toyota

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
- 2) Type of Agreement – Purchase Orders
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback Florida Sheriff's Association Bid Number FSA17-VEL25.0.** Section 38.40(C)(5) of the City's Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract
 - a) initial – one time purchase.
 - b) renewals (if any) – none.
 - c) who exercises option to renew – none.
- 5) Contract Amount – Total aggregate cost of \$662,986.75. Vehicles will be purchased from the following vendors: (a) Auto Nation Chevrolet of Pembroke Pines, Florida - \$186,542.00 for three vehicles; (b) Prestige Ford of Doral, Florida - \$398,753.00 for 19 vehicles; and (c) Alan Jay Toyota of Sebring, Florida - \$77,691.75 for three vehicles.
- 6) Termination rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor will comply with applicable City requirements.
- 8) Scope of Services – n/a

TERM SHEET FOR REALTOR SERVICES

9) City's prior experience with Contractor (if any) – yes

10) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager