CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM

TO: Mayor and Commissioners **DATE**: December 28, 2017

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Agreement with AFSCME (Supervisory Employees) for MOU Providing Changes to Health Group Benefits Plan

---

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

1) Department/Office involved – Human Resources

2) Type of Agreement – Memorandum of Understanding

3) Method of Procurement (RFP, bid, etc.) – n/a

4) Term of Contract
   a) initial – 10/1/2015 – 9/30/2018
   b) renewals (if any) –
   c) who exercises option to renew –

5) Contract Amount – This MOU will have little impact on the contract amount.

6) Termination rights – None.

7) Indemnity/Insurance Requirements – None.

8) Scope of Services – This MOU details the 2 group health coverage plans, differentiates between health reimbursement accounts and flexible spending accounts, reflects the availability of supplemental group vision insurance, further defines the role of the health insurance committee, and reflects benefit changes for part-time employees.

9) City's prior experience with Vendor – Yes.

10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager