

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** December 21, 2017

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Agreement with A to Z Metal Fabrication, Inc. for Rehabilitation of Spiractors

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Contract/Notice to Proceed
 - 3) Method of Procurement (RFP, bid, etc.) – Pursuant to Section 38.40(C)(8) of the City’s Code of Ordinances, the City Commission may, when in the best interests of the City, by a 5/7 vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies or services.
 - 4) Term of Contract
 - a) initial – 6 months
 - b) renewals (if any) – this is third 6 month renewal
 - c) who exercises option to renew – renewal requires agreement of both parties
 - 5) Contract Amount – \$220,000.00, bringing the total contract amount to \$790,020.00
 - 6) Termination Rights – Either party may terminate with cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor will rehabilitate three spiractors in the Lime Softening System.
 - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager