

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 18, 2017

FROM: Alan Fallik, Acting City Attorney

SUBJECT: Proposed Purchase Order with GT Distributors for the purchase of 9 MM semi-automatic handguns and accessories

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police Department
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Bid
- 4) Term of Contract
 - a) initial – One time purchase.
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a.
- 5) Contract Amount – \$223,748.30 with a trade in credit of \$135,48.00, and total expected cost to the City of \$88,100.30.
- 6) Termination rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor will comply with applicable City requirements.
- 8) Scope of Services – Vendor will provide 9 MM semi-automatic handguns and accessories

TERM SHEET FOR GT DISTRIBUTORS

9) City's prior experience with Contractor (if any) – n/a

10) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager