

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members

DATE: October 19, 2017

FROM: Alan Fallik, Acting General Counsel

SUBJECT: Proposed ATP with Applied Technology and Management Company

I have reviewed the above captioned agreement for form and legality. The general business terms are as follows:

- 1) Department/Division involved – Beach District of the CRA
- 2) Type of Agreement – Existing continuing contract for professional coastal engineering services pursuant to CCNA.
- 3) Method of Procurement (RFP, bid, etc.) - RFQ
- 4) Term of Contract
 - a) initial – Three years
 - b) renewals (if any) – no
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$532,525.00
- 6) Termination rights – Either party may terminate with cause. City can terminate without cause by giving 7 days notice.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
- 8) Scope of Services – Contractor shall provide monitoring services including field work, data analyses and reporting as required by the Biological Monitoring Plan. Additionally, efforts necessary for project coordination between ATM and the City, State and other entities are included.
- 9) Other significant provisions – n/a

cc: Jorge Camejo, Executive Director for the CRA