

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members **DATE:** September 21, 2017

FROM: Alan Fallik, Acting General Counsel

SUBJECT: Proposed Authorization to Proceed with Applied Technology and Management, Inc.

I have reviewed the above captioned agreement for form and legality. The general business terms are as follows:

- 1) Department/Division involved – Beach District of the CRA
 - 2) Type of Agreement – Authorization to Proceed pursuant to continuing contract under CCNA
 - 3) Method of Procurement (RFP, bid, etc.) - RFQ
 - 4) Term of Contract
 - a) initial – Task 1 – June 2017
Task 2 - 30 days after completion of surveys
Task 3 – 45 – 60 days after completion of surveys
Task 4 – December 2017
 - b) renewals (if any) – no
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$25,845.00
 - 6) Termination rights – City can terminate without cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
 - 8) Scope of Services - Contractor shall provide Bathymetric Survey and Volumetric Analysis.
 - 9) Other significant provisions – none
- cc: Jorge Camejo, Executive Director for the CRA