CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM

TO: Mayor and Commissioners   **DATE:** August 22, 2017

FROM: Alan Fallik, Acting City Attorney

SUBJECT: Proposed Community Block Grant to Liberia Economic and Social Development, Inc. to provide a construction training program

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I have discussed the above Agreements with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

1)   Department/Division involved – Community Development Division

2)   Type of Agreement – CDBG Block Grant Agreement

3)   Method of Procurement (RFP, bid, etc.) – n/a

4)   Term of Contract
     a) initial – October 1, 2017 to September 30, 2018
     b) renewals (if any) – none
     c) who exercises option to renew – n/a

5)   Annual Contract Amount –   In an amount not to exceed $40,000.00.

6)   Termination rights – (a) Agreement is contingent upon availability of funds. If funds are not available, then this Agreement shall terminate upon no less than 24 hours notice in writing to the subgrantee; (b) if the subgrantee fails to commence work within three months from the date of execution of this Agreement, or fails to fulfill in a timely and proper manner its obligations, or subgrantee violates the terms of this Agreement, City has the right to terminate this Agreement or suspend payment by written notice and specifying the effective date of such suspension or termination at least five (5) days before the effective date; and (c) Either party may terminate upon thirty (30) days notice and stating the reason for such termination.

7)   Indemnity/Insurance Requirements – To the extent permitted by law, subgrantee agrees to indemnify the City.

8)   Scope of Services – See Exhibit "A" of this item. LES will provide a construction training program in collaboration with Sheridan Technical College targeting low-income, at-risk, unemployed and underemployed Hollywood residents.

9)   City's prior experience with Contractor (if any) – Yes.

TERM SHEET CDBG GRANT TO LES FOR CONSTRUCTION TRAINING PROGRAM

10)   Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D, City Manager