

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** CRA Chair and Board Members **DATE:** August 17, 2017

**FROM:** Alan Fallik,  
Acting CRA General Counsel

**SUBJECT:** Proposed First Amendment to the Tri-rail to Trolley Circulator Shuttle Service  
with Limousines of South Florida, Inc.

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I have reviewed the above captioned agreement for form and legality. The general business terms are as follows:

- 1) Department/Division involved – CRA
  - 2) Type of Agreement – First Amendment to Contract
  - 3) Method of Procurement (RFP, bid, etc.) – RFP No. 003-14-CRA
  - 4) Term of Contract
    - a) initial – January 9, 2015 through October 11, 2017
    - b) renewals (if any) – Two additional two-year periods
    - c) who exercises option to renew – Contingent upon vendors acceptance and the determination that renewal is in the best interest of the CRA
  - 5) Contract Amount – Not to exceed \$219,648.00
  - 6) Termination rights – Either party may terminate for cause. CRA may terminate for convenience.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
  - 8) Scope of Services – Contractor shall provide transportation services along a set route with various stops between Hollywood Tri-rail and Downtown Hollywood and connecting with the Hollywood Trolley.
  - 9) Other significant provisions – n/a
- cc: Jorge Camejo, Executive Director for the CRA