



HILLERS ELECTRICAL ENGINEERING, INC.

June 14, 2017

Mr. Feng (Jeff) Jiang, P.E.
Senior Project Manager
City of Hollywood Utilities Department
P.O. Box 229045
Hollywood, FL 33022-9045

Subject: Hollywood SRWWTP Cryogenic Compressors (3x) Soft Start Replacement – Construction Phase Services

Dear Jeff:

Hillers Electrical Engineering, Inc. (HEE) is pleased to provide the City of Hollywood Utilities Department (City) this proposal for engineering during construction services associated with the above referenced project. The City recently bid Project No. 16-9417 “Southern Regional Wastewater Treatment Plant Cryogenic Plant Compressor Soft Start Replacement” to replace three (3) medium voltage solid state reduced voltage starters (SSRVS) for the existing Cryogenic Plant Air Compressors at the SRWWTP. The City is requesting assistance from HEE as the project is moving into the construction phase. The following items are in our scope of services:

- Attend pre-construction meeting with City and Contractor
- Issue RFI/Change Order/Contract Clarifications
- Review shop drawings (Up to six (6) with up to three (3) resubmittals)
- Review of contractor’s safety plan
- Review project schedule
- Review pay applications (Up to eight (8) pay applications will be reviewed)
- Attend project progress meetings (Up to fifteen (15) project meetings)
- Specialty inspections (Up to six (6) specialty inspections)
- Start-up and testing assistance
- Substantial and final completion inspections
- Review O&M manuals
- Prepare record drawings from contractor redline mark-ups
- Project closeout

Our proposed Not-To-Exceed fee for construction phase services is \$16,000.

The project schedule is anticipated to be 180 days for substantial completion and 210 days for final completion. This proposal does not include full time resident project representative services.

HEE wishes to thank the City for the opportunity to assist with this project. Please do not hesitate to call me if you have any questions regarding this proposal or any other related matter.

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Sincerely,

A handwritten signature in black ink, appearing to read "Mark E. Luther". The signature is fluid and cursive, with the first name "Mark" being the most prominent.

Mark E. Luther, PE

MEL/mel

Business Development/Proposal/Hollywood/HO04-Hollywood SRWWTP Cryogenic Compressor-Construction Phase.doc