

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** April 27, 2017
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Contract with Pioneer Construction Management Services, Inc.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works – Engineering Division
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid (Project No. PW-16-011)
 - 4) Term of Contract
 - a) initial – One year
 - b) renewals (if any) – One additional one year renewal (This is renewal period.)
 - c) who exercises option to renew – City
 - 5) Contract Amount – \$363,391.00
 - 6) Termination Rights – Either party may terminate with cause. City may terminate the contract without cause upon thirty (30) days advance written notice.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall perform sidewalk improvement projects.
 - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager